

2027 ASCOG REAP APPLICATION

ASSOCIATION OF SOUTH-CENTRAL OKLAHOMA GOVERNMENTS

ORIGINAL APPLICATION DOCUMENTS MUST BE RECEIVED
BY CLOSE OF BUSINESS (5:00 PM) ON September 30, 2025

Each question must be completed and required supporting documentation included or the application will be considered incomplete and may be ineligible for funding. All applications will be scored as submitted. **No additional documentation** will be accepted after the application due date.

1. APPLICANT:

Name / Town / County _____
Address-mailing/physical _____

Mayor's/Commissioner's Name _____
Mayor's/Commissioner's E-Mail _____
Clerk's Name _____
Clerk's E-Mail _____
Applicants FEI# _____
Applicants DUNs # _____
Applicants SAMs# (if viable) _____

2. CONTACT PERSON:

Name _____
Title _____
Office Phone with Area Code _____
Fax Number with Area Code _____
E-Mail: _____

3. POPULATION OF APPLICANT

UNINCORPORATED PROJECT AREA POPULATION (County Apps Only) _____

4. ARE ASCOG DUES CURRENT? YES _____ No _____

5. DID A REPRESENTATIVE FOR THE APPLICANT
ATTEND AN ASCOG REAP WORKSHOP? YES _____ No _____

6. DOES ASCOG WRITE APPLICATIONS AND
ADMINISTER CDBG GRANTS FOR THE APPLICANT: YES _____ No _____

7. AMOUNT OF REAP FUNDS REQUESTED FOR THIS
APPLICATION: \$ _____

8. PROJECT TYPE:

Water and/or sewer _____
Streets, Building, Vehicles, Equipment, Etc. Only _____
Economic Development _____

9. PROJECT DESCRIPTION:

10. ESTIMATED LINE-ITEM BUDGET FOR PLANNING PURPOSES:

Item Description	Quantity	Cost per Item	Total Cost
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
TOTAL		\$	\$

11. TOTAL COST OF THIS PHASE:

\$

12. LEVERAGES AND MATCHES - **"MUST BE NEW MONEY"**

WHAT IS THE TOTAL AMOUNT OF CASH LEVERAGE COMMITTED TO THIS PROJECT BY THE APPLICANT FOR THIS PHASE? \$ _____

1. Include Attachment "A" REAP cash leverage from Applicant.)

2. Include minutes from Public Meeting where cash commitment has been approved.

WHAT IS THE TOTAL IN-KIND LEVERAGE COMMITTED BY THE APPLICANT FOR THIS PHASE? \$ _____

1. Include Attachment "B" REAP in-kind leverage from Applicant.

2. Include minutes from Public Meeting where in-kind commitment has been approved.

WHAT IS THE TOTAL CASH COMMITTED TO THIS PROJECT FROM THE CONTRIBUTING PARTNER(S) FOR THIS PHASE? \$ _____

1. Include Attachment "C" for each contributing partner for cash.

TOTAL IN-KIND LEVERAGE COMMITTED TO THIS PROJECT FROM THE CONTRIBUTING PARTNER(S) FOR THIS PHASE? \$ _____

1. Include Attachment "D" for each contributing partner for in-kind.

2. Include Attachment "D1" to detail type of in-kind for each contributing partner.

WHAT IS THE TOTAL AMOUNT FROM OTHER GRANTS COMMITTED FOR THIS PHASE OF THE PROJECT? \$ _____

WHAT IS THE SOURCE OF THE OTHER GRANT(S)?

CDBG, USDA-RD, OWRB, Foundation, Other. _____

*Include copy of approved matching grant contract.

13. TOTAL REAP FUNDS AWARDED TO APPLICANT WITHIN LAST 5 YEARS:

(See Page 6)

\$ _____

14. HOW MANY REAP APPLICATIONS/PHASES ARE REQUIRED TO COMPLETE THIS PROJECT? _____

15. TO COMPLETE THIS PROJECT, WHAT DO YOU ANTICIPATE THE TOTAL AMOUNT OF ASCOG REAP FUNDS TO BE REQUESTED (all phases) ? \$ _____

16. HAVE YOU SUBMITTED A PREVIOUS REAP APPLICATION FOR THIS SAME PROJECT WITHIN THE LAST 2 YEARS THAT WAS NOT FUNDED?

Yes _____

No _____

17. HAS THIS REAP GRANT APPLICATION HAS BEEN REVIEWED AND APPROVED FOR SUBMITTAL BY THE GOVERNING BODY AT A PUBLIC MEETING?

Yes _____

No _____

INCLUDE minutes from Public Meeting where grant application has been approved.

18-24 is for Economic Development Projects Only

18. NUMBER OF ELIGIBLE APPLICANTS APPLYING FOR THIS PROJECT? _____
19. DATE OF LAST CAPITAL IMPROVEMENT PLAN (CIP)? _____
Include Attachment E Total Capital Needs Summary and 5 Year Plan.
20. WHAT IS THE TOTAL AMOUNT OF PRIVATE DOLLARS LEVERAGED FOR THIS
FOR THIS PROJECT \$ _____
21. WHAT IS THE PERCENTAGE OF PRIVATE DOLLARS COMPARED TO
THE TOTAL PRJECT COST? _____
22. GROWTH FACTORS - _____

HOW MANY JOBS WILL BE CREATED BY THIS PROJECT? _____

HOW MANY EXISTING JOBS WILL BE RETAINED
BECAUSE OF THIS PROJECT? _____
23. DO YOU HAVE A BUSINESS PLAN FOR THIS PROJECT?
Include Copy of Business Plan. Yes _____ No _____
24. IS THIS APPLICATION FOR A PROJECT SUPPORTED BY THE APPLICANT'S
PARTICIPATION IN AN ECONOMIC DEVELOPMENT TRUST?
Yes _____ No _____

ATTACHMENT A

REAP CASH LEVERAGE FROM Town of: _____

(name of applicant)

The applicant commits \$ _____ of cash leverage for their 2027 REAP application.

This commitment has been authorized in a normal council/commissioners' meeting on _____

Minutes of that meeting are included in this application.

DATED this ____ day of _____ .

For community/county of: _____

(Name of applicant)

ATTEST: _____

Mayor Signature

ATTEST _____

Town Clerk signature and stamp

ATTACHMENT B
REAP IN-KIND LEVERAGE FROM _____

(name of applicant)

The applicant commits in-kind labor leverage based on the following breakdown of the wages, benefits and number of each employee involved is listed below (add additional pages if necessary).

Employee Name	Job Title	Hourly Pay with Benefits	# of Hours Committed	Total Value	In-Kind Value
		\$		\$	\$
		\$		\$	\$
		\$		\$	\$
		\$		\$	\$
		\$		\$	\$
		\$		\$	\$
TOTALS				\$	\$

The applicant commits materials leverage furnished by the applicant based on the following breakdown listed below (add additional pages if necessary).

Material	Quantity	Unit	Cost per Unit	Total Cost	In-Kind Value
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
TOTALS				\$	\$

The applicant commits equipment (which includes fuel) leverage furnished by the applicant based on a breakdown of the value of the equipment, type and number of pieces of equipment, and FEMA rates for each piece of equipment listed below (add additional pages if necessary).

Type of Equipment	FEMA Equipment Code #	FEMA Equipment Hourly Rate	# of Hours	Total Value	In-Kind Value
				\$	\$
				\$	\$
				\$	\$
				\$	\$
TOTALS				\$	\$

This commitment has been authorized in a normal council/commissioners' meeting on _____ Minutes of that meeting are included in this application.

DATED this ____ day of _____, 20 ____.

For community/county of: _____
 (Name of applicant)

ATTEST: _____
 Mayor / Chair of County Commissioners signature

ATTEST: _____
 Community/County Clerk signature and stamp

ATTACHMENT C
REAP CONTRIBUTING PARTNER CASH AGREEMENT

(Must complete separate Attachment for each contributing partner)

THIS AGREEMENT is entered into this ____ day of _____, 20 ____, between the Community/County of _____, _____, Oklahoma, (the Community), and _____, an organization or individual with a common interest in the development of the project described in item #1 below. _____ has offered to provide certain assistance to the community as described in item #4 below.

1. The community/county is interested in developing the following project:

2. _____ and the community/county share a mutual interest in the project, because of the potential for cooperation in the use and maintenance of the project; this mutual interest allows both parties to work together in developing funding, donated materials and labor, and other forms of project assistance.

3. The responsibilities of the community/county include:

4. The responsibilities of the contributing partner include providing cash contribution as agreed. All cash matches must be spent prior to accessing REAP funds. The total dollar amount realized from this contributing partner is: \$_____.

5. The community/county “holds harmless” _____ (the contributing partner) against claims, complaints, suits or other causes of action related to, or arising out of the performance of either party.

DATED this ____ day of _____, 20____.

For: _____
(Authorized signature for contributing partner)

ATTEST: _____
(Notary)

For community/county of: _____
(Name of applicant)

Signature of Mayor / Chair of County Commissioners

ATTEST: _____
Signature of Community/County Clerk and stamp

ATTACHMENT D
REAP CONTRIBUTING PARTNER IN-KIND AGREEMENT
(Must complete separate Attachment for each contributing partner)

THIS AGREEMENT is entered into this _____ day of _____, 20____, between the Community/County of _____, Oklahoma, (the Community), and _____, an organization or individual with a common interest in the development of the project described in item #1 below. has offered to provide certain assistance to the community as described in item #4 below.

1. The community/county is interested in developing the following project:
2. _____ and the community/county share a mutual interest in the project, because of the potential for cooperation in the use and maintenance of the project; this mutual interest allows both parties to work together in developing funding, donated materials and labor, and other forms of project assistance.
3. The responsibilities of the community/county include:
4. The responsibilities of the contributing partner include: **(describe labor, equipment, etc. including number of hours and hourly value for each):**
5. What is the total dollar amount realized from this contributing partner(s)? \$ _____
6. The community/county “holds harmless” _____ (the contributing partner) against claims, complaints, suits or other causes of action related to, or arising out of the performance of either party.

DATED this _____ day of _____, 20____.

For: _____
(Authorized signature for contributing partner)

ATTEST: _____
(Notary)

For community/county of: _____
(Name of applicant)

Signature of Mayor / Chair of County Commissioners

ATTEST: _____
Signature of Community/County Clerk and stamp

ATTACHMENT D1

REAP CONTRIBUTING PARTNER IN-KIND FROM

(name of contributing partner)

The contributing partner listed above commits in-kind labor based on the following breakdown of the wages, benefits and number of each employee involved is listed below (add additional pages if necessary).

Employee Name	Job Title	Hourly Pay with Benefits	# of Hours ommitted	Total Value	In-Kind Value
		\$		\$	\$
		\$		\$	\$
		\$		\$	\$
		\$		\$	\$
TOTALS				\$	\$

The contributing partner listed above commits materials furnished by the contributing partner based on the following breakdown listed below (add additional pages if necessary).

Material	Quantity	Unit	Cost per Unit	Total Cost	In-Kind Value
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
TOTALS				\$	\$

The contributing partner listed above commits equipment (which includes fuel) furnished by the contributing partner based on a breakdown of the value of the equipment, type and number of pieces of equipment, and FEMA rates for each piece of equipment listed below (add additional pages if necessary).

Type of Equipment	FEMA Equipment Code #	FEMA Equipment Hourly Rate	# of Hours	Total Value	In-Kind Value
				\$	\$
				\$	\$
				\$	\$
				\$	\$
TOTALS				\$	\$

Community/County of: _____

Name of applicant

Dated this _____ day of _____, 20 _____

For:

Signature of Mayor
or Chairman of County Commissioners

(Authorized signature for contributing partner)

ATTEST: _____

(Notary)

ATTEST: _____

(Notary)

DIRECTIONS FOR COMPLETING ATTACHMENT E: THE TOTAL CAPITAL NEEDS SUMMARY AND FIVE YEAR STRATEGIC PLAN FORM

Applicant	Name of applying entity
Date	Date summary was approved by council/commissioners
Authorized Official	Mayor or commissioner authorized to sign contracts
Priority Ranking	Rank in order of importance to the applicant's needs
Project Description	Short title to identify project
Category	Use the letters in parenthesis to indicate category on form. (A) Administration, (B) Building, (C) Communitcations, (P) Parks, (PS) Public Safety, (T) Transportation – streets and roads, (U) Utilities – water and sewer, or (V) Vehicle.
Condition	The following codes must be used to identify the condition of the project. N New project (i.e. new fire truck where there was none) I Project needing improvement/repair (i.e. repairs to fire truck) R Project needing to be replaced (i.e. fire truck to replace one currently in inventory)
Remaining Useful Life	Remaining useful life in years of this item without improvement
Priory Description	Governing body's priority description for project M Mandatory, cannot be postponed due to public health or state of federal requirements E Essential, required to maintain the health and welfare of the community or prevent future problems, no immediate risk involved D Desireable, required within the next five years to prevent obsolescence, to provide for future growth, etc. Y Deferrable, no specific time constraints on this need
Funding Sources	Funding source(s) of project funds (enter "UNFUNDED" if project is not funded)
Total Cost	Total estimated cost of project
Year 1 Costs	The current fiscal or most recent fiscal year
Year 2 Costs	The next fiscal year after Year 1
Year 3 Costs	The second fiscal year after Year 1
Year 4 Costs	The third fiscal year after Year 1
Year 5 Costs	The fourth fiscal year after Year 1

ATTACHMENT E

TOTAL CAPITAL NEEDS SUMMARY AND 5 YEAR PLAN

Applicant:				City / Town of									
Date:													
Authorized Official:				Mayor-									
Priority Ranking	Project Description	Category	Condition	Remaining Useful Life	Priority Description	Funding Source	Total Project Costs (\$)	Year Costs (\$)	Year Costs (\$)	Year Costs (\$)	Year Costs (\$)	Year Costs (\$)	
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													

I certify that the above are the needs for the next five years as identified through the CIP process and were taken from the full Capital Needs Summary and 5-Year Plan. (Must list at least one project for Years 2025 - 2030)

 Authorized Official

Mayor

 Title

 Date

AUTHORIZATION FORM

I certify that this application has been reviewed and approved for submittal at a public meeting and the minutes are attached.

I understand that this project is subject to all applicable State laws.

I understand that any cash leverage claimed for this application must be expended before REAP funds can be accessed.

I understand that any unspent REAP funds for this project will automatically be de-obligated on July 1, 2028.

Signature

Mayor

Date

ASCOG REAP GRADING WORKSHEET

NAME OF APPLICANT _____

TOTAL OBJECTIVE POINTS _____

ALL APPLICATIONS		
POPULATION:		
1,500 and under		12 points
1,501 - 2,000		11 points
2,001 - 2,500		10 points
2,501 - 3,000		9 points
3,001 - 3,500		8 points
3,501 - 4,000		7 points
4,001 - 4,500		6 points
4,501 - 5,000		5 points
5,001 - 5,500		4 points
5,501 - 6,000		3 points
6,001 - 6,500		2 points
6,501 - 7,000		1 point
REAP AMOUNT REQUESTED		
(Max 10 points)		
\$		
\$75,000 and under		10 points
\$75,000 - \$85,000		9 points
\$85,001 - \$95,000		8 points
\$95,001 - \$105,000		7 points
\$105,001 - \$115,000		6 points
\$115,001 - \$125,000		5 points
\$125,001 - \$135,000		4 points
\$135,001 - \$145,000		3 points
\$145,001 - \$155,000		2 points
\$155,001 - \$165,000		1 point
>\$165,001		0 points
TOTAL REAP AWARDED IN LAST 5 YEARS (Max 10 points)		
\$		
\$75,000 and under		10 points
\$75,501 - \$85,000		9 points
\$85,001 - \$95,000		8 points
\$95,001 - \$105,000		7 points
\$105,001 - \$115,000		6 points
\$115,001 - \$125,000		5 points
\$125,001 - \$135,000		4 points
\$135,001 - \$145,000		3 points
\$145,001 - \$155,000		2 points
\$155,001 - \$165,000		1 point
>\$165,000		0 points
# of PROJECT APPLICANTS		
3 or more eligible applicants		5 points
2 eligible applicants		2 points
1 eligible applicant		0 points
UNFUNDED FOR SAME PROJECT (Max. 10 points)		
Last 2 Years		10 points
Last 3 Years		15 points

WATER AND SEWER ONLY		
TAX RATES (Max 6 pts)		
Sales Tax of 4.0% or more		4 points
Sales Tax of 3.0% or more		3 points
Sales Tax of 2.0% or more		2 points
Sales Tax of 1.0% or more		1 points
Sales Tax less than 1%		0 points
Use Tax		2 points
(Max 3 points) At time of Application		
Water Rate Analysis or increase <1 year.		3 points
Water Rate Analysis or increase 1 - 3 years.		2 points
Water Rate Analysis or increase 3 – 5 years.		1 point
Water Rate Analysis > 5 years.		0 points
ODEQ MANDATE (Max. 5 points)		
Consent Order		5 points
Written Warning		2 Point
COMPLETE ONLY ONE UTILITY RATE SECTION		
WATER AND SEWER RATES		
\$77 or more		10 points
\$74 - \$76.99		9 points
\$71 - \$73.99		8 points
\$68 - \$70.99		7 points
\$65 - \$67.99		6 points
\$62 - \$64.99		5 points
\$59 - \$61.99		4 points
\$56 - \$68.99		3 points
\$53 - \$55.99		2 points
\$50 - \$52.99		1 point
<\$50		0 points
WATER ONLY RATES (Rural Water customers use RWD rates)		
\$77 or more		10 points
\$74 - \$76.99		9 points
\$71 - \$73.99		8 points
\$68 - \$70.99		7 points
\$65 - \$67.99		6 points
\$62 - \$64.99		5 points
\$59 - \$61.99		4 points
\$56 - \$58.99		3 points
\$53 - \$55.99		2 points
\$50 - \$52.99		1 point
<\$50		0 points
Applicant attended REAP Workshop		10 Points

STREETS, BUILDINGS, VEHICLES, EQUIPMENT, ETC.-ONLY		
TAX RATES (Max 6 pts)		
Sales Tax of 4.0% or more		4 points
Sales Tax of 3.0% or more		3 points
Sales Tax of 2.0% or more		2 points
Sales Tax of 1.0% or more		1 points
Sales Tax less than 1%		0 points
Use Tax		2 points
(Max 5 points)		
Support Letter from RTPO/ODOT		2 points
Street Survey		1 point
Support Letter from Commissioner		1 point
Support Letter from School/Community		1 point
In-Kind Leverage % of Total Project Cost		
>51%		7 points
41 – 50%		6 points
31 – 40%		5 points
21 – 30 %		4 points
11 – 20%		3 points
10%		2 points
<10%		0 point
PROJECT TYPE (Max 8 points)		
Vital Health and Safety		8 points
Common Facilities		3 points
Aesthetics or Enhancements		0 points
Cash Leverage % of Total Project Cost		
CASH \$ LEVERAGED (Max 9 pts.)		
50% or more of project		9 points
45.00% - 49.99% of project		8 points
40.00% - 44.99% of project		7 points
35.00% - 39.99% of project		6 points
30.00% - 34.99% of project		5 points
25.00% - 29.99% of project		4 points
20.00% - 24.99% of project		3 points
15.00% -19.99% of project		2 points
10.00% - 14.99% of project		1 point
<10.00% of project		0 points
Open REAP Project -5 points		
Quarterly Reports Max 6 points		
Q1 Report		2 points
Q1 & Q2 Report		4 points
Q1, Q2, & Q3 Report		6 points