

**ASSOCIATION OF SOUTH CENTRAL
OKLAHOMA GOVERNMENTS
P O BOX 1647 804 MAIN STREET
DUNCAN, OK 73533**

TO: Executive Committee
INFO TO: All Other Trustees
FROM: Ken Jones
DATE: October 5, 2020
SUBJECT: ASCOG Executive Committee Meeting

The ASCOG executive committee will meet Thursday, October 15, 2020 at 6:30 p.m.
The meeting will be at the ASCOG office, 804 Main, Duncan.

Executive committee members who cannot attend, please call Nancy at 1.580.736.7019.
If you are a trustee but not a member of the executive committee and plan to attend, please call Nancy by noon Wednesday, October 14, 2019.

Agenda and readahead attached. We look forward to seeing you at the October meeting.

MEETING LOCATION: ASCOG 804 MAIN DUNCAN

AGENDA
ASCOG EXECUTIVE COMMITTEE MEETING
6:30 P.M. THURSDAY, OCTOBER 15, 2020
ASCOG 804 Main Duncan, OK

- I. Call to Order and Welcome – Dick Herrin, president
- II. Review, Consider and Act on Minutes of Executive Committee Meeting, July 16, 2020
- III. Report on Budget – Ronny Nelson, treasurer / Bob Denard, director, resource management
- IV. Review, Consider and Act on Rural Economic Action Plan Policy Regarding Conservation Districts
– Tom Zigler, director, community economic development
- V. Staff Progress – Ken Jones
- VI. Adjourn

OCTOBER 2020 STAFF PROGRESS REPORT

ADMINISTRATION – Nancy English, Director

United Way drive underway. October executive committee meeting at ASCOG office, 804 Main.

COMMUNITY & ECONOMIC DEVELOPMENT – Tom Zigler, Director

2021 REAP:

ASCOG was informed by the Oklahoma Department of Commerce/Community Development that the State Rural Economic Action Plan Program has been funded for SFY 2021. The SFY 2021 award will be provided in the following amount:

Program Planning (5%)	\$ 65,667.49
Project Funding	1,247,680.60
Total Funding	\$ 1,313,348.00

2021 REAP Schedule:

September 30, 2020 – Applications due close of business.

November 19, 2020– Applications scored.

December 11, 2020 - Awardees announced on ASCOG Website.

PUBLIC SAFETY – Perry Brinegar, Director

All paperwork and signatures have been completed with forestry to start equipment inventory this month hopefully. Departments that have received trucks over the past few months are working hard for completion and inspection so possibly doing a few this month. 80/20 grants should also be approved this month and will be working with the departments to start the projects.

RESOURCE MANAGEMENT – Bob Denard, Director

Audit. Information related to the FY 2020 audit was sent to and received by ASCOG’s auditors in late September.

Cyberattack of Blackbaud. ASCOG is required by law to give notice to affected person of a data breach that occurred at our accounting software provider, Blackbaud, Inc. (“BBI”). That breach occurred in beginning on February 7, 2020 and continuing through May 20, 2020. ASCOG was notified of the breach on July 16, 2020 but told by BBI that no sensitive information was compromised. (The notice said the breach occurred “in May,” but in a webinar, BBI stated the breach began in February and ended in May—a significant detail.) On September 9, 2020, I was notified by BBI that several states attorney generals had opened inquiries into the incident and request that BBI provide them with the names of affected customers. On September 29, 2020 BBI sent another notice to ASCOG. This notice stated that the July 16, 2020 notice was incorrect and that two sets of sensitive information were unencrypted in the data that was stolen during the breach, and so, were visible to the thief. The unencrypted fields contained

ASCOG's bank account numbers and Social Security numbers of 110 current and former ASCOG employees and SCSEP participants in a Form I-9 database.

The exposure of Social Security numbers creates a notifiable act, and ASCOG must notify each of the 111 persons with exposed numbers of the breach. I drafted a notification letter that tells each recipient the history of the breach and what BBI and ASCOG will do regarding the breach and what the recipient should do. BBI has furnished a code and instructions for each of the 111 people to subscribe to an identity protection service ("IPS") free of charge for 24 months from enrollment. Each person has 90 days from September 30, 2020 to enroll. Ken created a page on ASCOG's website that will show all the notices from and some correspondence with BBI.

I inquired to BBI about whether images included in the stolen data file were encrypted. I was told on October 1, 2020 that the images were unencrypted but not to worry about them. The images may contain copies of Social Security cards and driver's licenses/ID cards. This is definitely sensitive information. This is another instance where ASCOG is not getting complete information from BBI. This is very worrisome to me. I intend to have all those images removed from the database after clearance is received from ASCOG counsel.

The biggest problem that I foresee regarding ASCOG's notification is that address information for former employees and participants is old and has a high chance of not being accurate. The extent of ASCOG's duty to track them down is unknown.

AREA AGENCY ON AGING – Kris Manriquez, Director

The AAA is continuing to make progress in all programs, and is extremely busy with the new state database "Wellsky" launching and the training required for its implementation. Additionally, we are gearing up for the beginning of Medicare Open Enrollment which begins October 15th. We are currently seeking a new AAA Planner but have had few qualified applicants thus far. Please feel free to invite degreed experienced persons to apply on Indeed. We continue to navigate the Coronavirus pandemic response in all of our programs with nutrition seeing the largest need and the highest enrollment. Some sites have seen 150% increase in participants so please remember the men and women who are working so diligently to provide meals to the Older Americans in our PSA. As always if I can be of service please don't hesitate to reach out to me by email manr_Kr@Ascogorh.or by phone 580-736-7976, 580-647-7524.