

**ASSOCIATION OF SOUTH CENTRAL
OKLAHOMA GOVERNMENTS
P O BOX 1647 802 MAIN STREET
DUNCAN, OK 73533**

TO: Board of Trustees
FROM: Ken Jones
DATE: September 2, 2020
SUBJECT: September 17 Meeting

The ASCOG Board of Trustees will meet Thursday, September 17, 2020 at 6:30 p.m. at the Jerry D. Morris Business and Industry Service Center **(or by video conference) 3300 W Bois D'Arc.** Instructions will be emailed to trustees on how to join via video conference.

Under new rules due to Covid19, masks must be worn in the building and there will be no food or drink available. However, you may bring your own. Red River will have a Covid form each of us must sign. Travel forms will be available.

If you cannot attend, please call Nancy at 1.800.658.1466 or direct at 1.580.736.7019. by noon Wednesday, September 16.

Agenda and readahead attached. We look forward to seeing you at the September meeting.

**LOCATION: Red River Tech Center
3300 Bois D'Arc**

AGENDA
ASCOG BOARD OF TRUSTEES MEETING
6:30 P.M. THURSDAY, SEPTEMBER 17, 2020
Red River Tech Center 3300 Bois D'Arc Duncan

- I. Call to Order and Welcome – Dick Herrin, president
- II. Review, Consider and Act on Minutes of June 18, 2020 – Dick Herrin
- III. Report on Budget –Ronny Nelson, treasurer / Bob Denard, director, resource management
- IV. Report on Progress of 2019/2020 Audit – Bob Denard
- V. Review, Consider and Act on Amending Trust Indenture – Ken Jones, Executive Director
- VI. Review, Consider and Act on REAP Applications – Tom Zigler, director, community and economic development
- VII. Appointment of Ad Hoc Committee to Review Dues Structure – Dick Herrin
- VII. Staff Progress – Ken Jones
- VII. Adjournment

ISSUE INFORMATION
ASCOG BOARD MEETING SEPTEMBER 17, 2020

1. SUBJECT: ASCOG Trust Indenture Amendment to change quorum.
2. PURPOSE: To obtain board approval with 2/3 majority vote to amend the trust indenture to reduce the requirement for quorum.
3. DISCUSSION: ASCOG trust indenture will be amended in the following way:

The current indenture says the following:

“A simple majority (50% plus one) of the Trustees shall constitute a quorum at any meeting of the Trust. A simple majority (50% plus one) of the members of the Executive Committee shall constitute a quorum at any meeting of the Executive Committee.”

The amendment will change the above paragraph to read the following:

“Eleven Trustees shall constitute a quorum at any meeting of the Trust. Three members of the Executive Committee shall constitute a quorum at any meeting of the Executive Committee.”

November 15, the temporary state legislation allowing open meetings quorums to be obtained via Zoom will expire, even if the Governor extends a declaration of emergency after that date. To follow the original open meetings act, ASCOG will have to have at minimum a quorum of trustees/members present at meetings. By reducing quorum, we will be able to reduce the number of trustees/members required to attend in person while the rest will be able to attend via Zoom from the safety of their homes.

4. RECOMMENDATION: That the Board approve the amendment above to the trust indenture.

For more information, contact the following ASCOG staff member

Ken Jones
Executive Director
580.475.6959 or [jone @ascog.org](mailto:jone@ascog.org)

ISSUE INFORMATION
ASCOG BOARD MEETING SEPTEMBER 17, 2020

1. **SUBJECT:** Review, Consider and Act on ASCOG’s REAP 2021 Plan consisting of written Policies and Procedures contained within the Application, Instructions, and Contract documents that make up the REAP Plan.

2. **PURPOSES:** To discuss the 2021 REAP Plan.

3. **DISCUSSION:**
 - A. Each year ASCOG must make application to the Oklahoma Department of Commerce for our 2021 REAP appropriation that is funded from the Oklahoma Legislature. This approval must be reflected in minutes showing the approval by the Executive Committee and that it will be submitted to the ASCOG Board of Trustees.

 - B. The 2021 REAP Application, Instructions and Award Contract will be available at the meeting for your review and consideration.

4. **RECOMMENDATION:** Discuss and approve the 2021 REAP Plan for submittal to the ASCOG board of trustees and to the Oklahoma Department of Commerce.

For more information, contact the following ASCOG staff member

Tom Zigler
CED Director
580-736-7971 or zigl_to@ascog.org

SEPTEMBER 2020 STAFF PROGRESS REPORT

ADMINISTRATION – Nancy English, Director

ASCOG office closed Monday September 7 for Labor Day.

COMMUNITY & ECONOMIC DEVELOPMENT – Tom Zigler, Director

2021 REAP:

ASCOG was informed by the Oklahoma Department of Commerce/Community Development that the State Rural Economic Action Plan Program has been funded for SFY 2021. The SFY 2021 award will be provided in the following amount:

Program Planning (5%)	\$	65,667.49
Project Funding		1,247,680.60
Total Funding	\$	1,313,348.00

2021 REAP Schedule:

September 30, 2020 – Applications due close of business.

November 19, 2020– Applications scored.

December 11, 2020 - Awardees announced on ASCOG Website.

PUBLIC SAFETY – Perry Brinegar, Director

80/20 grants thru forestry were due on the first of September. As of this brief four grants have been sent. Grading will be done and sent to forestry for approval and awards should be in October. Two vehicles have been given for grass rig configurations and work will start on these this month. Inventory along with assisting departments preparing for upcoming ISO gradings will also commence this month.

RESOURCE MANAGEMENT – Bob Denard, Director

Records for Fiscal Year 2021 have been established and records for Fiscal Year 2020 are being wrapped up. About half of the information related to FY 2020 that is requested by auditors has been gathered. I anticipate that audit information will be sent to auditors by mid-September.

The July preliminary income statement reports that ASCOG lost \$8293 during the month (and year-to-date). Managed Care reported a profit of \$2809; AAA lost \$7096; Medicaid made \$2084; Ombudsman broke even; Masonic made \$164; CENA lost \$373; REAP made \$3306; EDA lost \$2744; CDBG lost \$1462; CIP lost \$128; CED Miscellaneous lost \$394; Rural Fire lost \$1297; and Indirect lost \$3162. Reminder: AAA, EDA, and SORTPO require ASCOG matches of about 9.5, 30, and 20 percent, respectively. SORTPO is accounted for as CED Miscellaneous.

ASCOG still awaits a notice of grant award (NGA) from Oklahoma DHS for CARES funds. DHS's original NGA expired June 30, 2020, and DHS has been slow to issue a modified NGA for the \$678,909 value of the award. (ASCOG's admin portion of the awards is \$68,103.) ASCOG will not issue NGAs to its subcontractors without the modified DHS NGA.

AREA AGENCY ON AGING – Kris Manriquez, Director

The AAA has received our Award from Community Nutrition of expansion Assistance (CENA) in the amount of \$166,201. ASCOG was able to award Alex, Apache, Binger, Blanchard, Comanche, Cyril, Dibble, Fort Cobb, Grandfield, Hinton, Minco, Newcastle, Tipton, Velma, Washington, Waurika, Wichita Mountain Area with food awards as well as Bray, Chattanooga and Hastings with Utility Assistance. We look forward to a great program year assisting the Older Americans within our service area. ASCOG AAA has also received our SFY21 Title III award from the State of Oklahoma and are pleased to report our budget has increased from last year, thanks to the transition of Outreach to an in-house ASCOG service. Finally, ASCOG has received the second half of our AFA grant and has reapplied for an additional award through the foundation.

ASCOG AAA has completed 3 separate food distributions for all eight counties of our area. Luckily, he has the support of our work mates and ASCOG family as well as many volunteers. Our seniors and senior nutrition sites have been extremely appreciative of this assistance during the Coronavirus pandemic.

Additionally, the AAA has officially launched our new Outreach program and Stephanie Denton is seeing much success. Kylee Sohl is our new Information and Assistance Specialist and has registered for her certification training for Medicare in order to continue our Medicare counseling standard that our seniors have come to appreciate and expect. Mick Hutchinson is out of office for a surgery and we wish him a speedy recovery and have much appreciation for David Sexton and his ability to absorb both areas and provide great service with pandemic uninterrupted response times.

As always, if you have any questions or I can be of service, please give Kris a call, 580-736-7976 or 580-647-7524