

**ASSOCIATION OF SOUTH CENTRAL
OKLAHOMA GOVERNMENTS
P O BOX 1647 802 MAIN STREET
DUNCAN, OK 73533**

TO: Board of Trustees
FROM: Ken Jones
Executive Director
DATE: May 28, 2020
SUBJECT: ASCOG Trustee Meeting

The ASCOG trustees will meet on Thursday, June 18, 2020 at 6:30 p.m. The meeting will be in the **Conference Center** at the **northwest corner of the Stephens County Fair and Exposition Center complex 2002 South 13th**.

Pizza will be provided by ASCOG staff at no cost to ASCOG. We received feed back from executive committee members that ASCOG should no longer provide food and mileage reimbursement for board meetings.

Agenda, and read ahead are attached.

Special thanks to Trustee and Stephens County Commissioner Todd Churchman for arranging our meeting location. Special thanks to Matt Byerly with Stephens County Fair and Expo Center for providing the space. Social distancing will be provided.

We look forward to seeing you at the June meeting.

NOTE: As of the date of this notice, Governor Stitt's emergency declaration regarding COFID-19 is set to expire before the June 18 board meeting. If the order is extended, we will provide a ZOOM meeting link. Otherwise, without the emergency declaration, we must meet in person.

AGENDA
ASCOG BOARD OF TRUSTEES MEETING
THURSDAY JUNE 18, 2020 6:30 P.M.
STEPHENS COUNTY FAIR & EXPOSITION CENTER
2002 South 13th Duncan, OK

- I. Call to Order and Welcome – Royse Reagan, president

- II. Board Reconstitution
 - a. Recognition of New Trustees
 - b. Administering Oath of Office to New Trustees – Gerald Hayes, Trustee
 - c. Report and Adoption of Nominating Committee
 - c. Caucus of Counties Not Represented by Officer

- III. Review, Consider and Act on Minutes of ASCOG Board Meeting December 12, 2019 – Dick Herrin

- IV. Report on Budget – Jesse Cross, Treasurer, Robert Denard, director, resource management

- V. Review, Consider and Act on Proposed FY21 Budget – Robert Denard

- VI. Review, Consider and Act on Executive Committee Recommendation for Dues Structure – Dick Herrin

- VII. Review, Consider and Act on Area Agency on Aging Advisory Council Membership – Kris Manriquez

- VIII. Review, Consider and Take Possible Action on SFY21 Senior Nutrition Proposals for Cotton County – Kris Manriquez

- IX. Staff Progress – Ken Jones, Executive Director

- X. Adjournment

JUNE 2020
STAFF PROGRESS REPORT

ADMINISTRATION – Nancy English, Director

Oath of Office will be administered to new trustee Ricky Martin from Jefferson County.

COMMUNITY & ECONOMIC DEVELOPMENT – Tom Zigler, Director

2021 REAP WORKSHOP:

This year's workshop is to be different than last year due to the coronavirus pandemic. To apply for a 2021 REAP Grant an applicant **MUST** attend this year's workshop by video conferencing. The attendee must be an elected official, or an individual appointed by the board or council to represent the entity making application. This appointment must be reflected in the entity's minutes. Between now and the scheduled workshop date it is strongly recommended applicants should: (1) select an eligible project that can be fully funded including leveraged dollars, (2) get cost estimates from an eligible source and (3) take formal board action including approving making the application for the project, **approving a 5-year Capital Improvement Plan**, and approving any cash or in-kind leverage from the applicant agency. Keep in mind that these matches are not required but do figure into the scoring system. **2021 REAP grants will have the same time requirements. Projects must be started within 6 months and be completed by June 30,2022.**

2021 REAP WORKSHOP VIDEO CONFERENCE SCHEDULE:

June 24, 2020 – Please RSVP with full contact information to Danielle Carpenter at carp_da@ascog.org or 580-736-7969. Conferencing is limited to one hundred participants per event. We request that there be one registration per application, but more than one individual may attend from your registration.

The training will be conducted by ASCOG staff and consist of reviewing the 2021 application, contract, five-year Strategic Plan, Community Development Block Grants and the fiscal year audit.

PUBLIC SAFETY – Perry Brinegar, Director

The month of June will be finishing re-certification forms and run reports, follow up on equipment builds and 80/20 projects. Continuing to meet the needs of the volunteers and communities with the best updated info possible in these very uncertain times with the new normal.

RESOURCE MANAGEMENT – Bob Denard, Director

Executive Board adopted the recommendation of the standing dues committee to increase ASCOG membership dues for Fiscal Year 2021. The adopted recommendation is to increase the minimum due amount to \$300 plus 6.2 cents per capita of population. The recommendation will increase dues, in total, about \$13,409 over current dues. The increase at member level will vary depending on circumstances. Membership dues are of vital importance to ASCOG.

Payments for several billings were received on May 26th with a couple more expected on the 27th. The expected available cash balance for ASCOG's operations will be around \$58,000 after these receipts. Immediately after reaching this balance level, \$45,904 will be paid to vendors, mostly for the employee benefits of pension contributions and healthcare insurance. If the Fates are merciful, nearly \$20,000 will be received before next week's payroll of \$34,000. Feast to famine in the blink of an eye.

AREA AGENCY ON AGING – Kris Manriquez, Director

The AAA has been extremely busy. We are currently closing out the SFY20 program year and getting everything ready for SFY21. CENA applications are located on the website and

have been emailed/mailed to all participating agencies. Contracts for SFY21 are in final stages and will be sent out no later than 6/5/2020. We are amidst the second RFP for Cotton county for Title III Nutrition applications. Application for an additional AFA grant has been made in addition to several other no match grants. All programs are still experiencing daily innovative solutions due to CoVid-19 guidelines and recommendations. We are truly looking forward to SFY21! As always, I am available and at your service. My cell is 580-647-7524.