

OKLAHOMA GOVERNMENTS
P O BOX 1647 802 MAIN STREET
DUNCAN, OK 73533

TO: Executive Committee

INFO TO: All Other Trustees

FROM: Ken Jones

DATE: March 31, 2020

SUBJECT: ASCOG Executive Committee Meeting

The ASCOG executive committee will meet Thursday, April 16 at 6:30 p.m. Due to COVID-19 the meeting will be by videoconference. All members of the executive committee available to attend will join via videoconference. A live stream of the video conference will be published via YouTube for public viewing. The YouTube link will be posted to the website ascog.org on the day of the meeting.

Instructions will be emailed to committee members on how to join via video conference.

Executive committee members who cannot attend, please call Nancy at 1.580.736.7019. If you are a trustee but not a member of the executive committee and plan to attend, please call Nancy by noon Wednesday, April 15.

Agenda and readahead attached. We look forward to seeing you at the April meeting.

AGENDA
ASCOG EXECUTIVE COMMITTEE MEETING
6:30 P.M. THURSDAY, APRIL 16, 2020
VIDEOCONFERENCE LINK PROVIDED AT ASCOG.ORG

INVITED ATTENDEES WHO WILL JOIN BY VIDEOCONFERENCE:

Ralph Beard	580.861.2547	Robert Crews	580.695.4671
Jesse Cross	580.647.2152	Max Gallaway	580.467.1857
Gerald Hayes	580.591.1135	Dick Herrin	580.695.3441
Ronny Nelson	405.570.8399	Royse Reagan	580.467.1526
Terry Wyatt	580.335.1907		

- I. Call to Order and Welcome – Royse Reagan, president
- II. Review, Consider and Act on Minutes of Executive Committee Meeting February 20, 2020 – Royse Reagan
- III. Report on Budget – Jesse Cross, treasurer / Bob Denard, director, resource management
- IV. Review, consider and take possible action on SFY21 Title III Request for Proposals – Kris Manriquez, Area Agency on Aging
- V. Review, consider and take possible action on SFY21 Maddieluke Proposal - Kris Manriquez, Area Agency on Aging

Adjournment

**APRIL 2020
STAFF PROGRESS REPORT**

ADMINISTRATION – Nancy English, Director

Reconstitution of board continuing.

COMMUNITY & ECONOMIC DEVELOPMENT – Tom Zigler, Director

Community and Economic Development Division is continuing to work on CDBG grants. Shannon Yarbrough is making a CDBG Water grant application for the City of Walters and a CDBG Wastewater grant application for the City of Geronimo. Ron Peel will be working on a CDBG Wastewater grant application for the Town of Gracemont.

Steve Kelly is in the final stages of completing an EDA grant for the City of Lawton to start repairs on Lee Boulevard from West Lawton Industrial Site to 38th Street and possible to Interstate 44. Ron Peel has just submitted a USDA Rural Business Development Grant for the City of Comanche.

CED is working on the completion of a 2019 CDBG Community Revitalization grant to repair and resurface East lake Drive for the Town of Medicine Park. Also, the closing of a CDBG/REAP for the Town of Ringling and another for the City of Minco.

Please follow the information in News and Briefs for the upcoming schedule for the 2021 REAP grant workshops.

PUBLIC SAFETY – Perry Brinegar, Director

Continuing updates on vehicle repair and builds. Forestry has closed its yard for at least two or more weeks and looking at a month. All equipment is on hold currently for pick up, other states or Acquisition of equipment. Many departments are behind on turning paperwork in for recertification. That is the focus over the next weeks agenda.

RESOURCE MANAGEMENT – Bob Denard, Director

No items.

AREA AGENCY ON AGING – Kris Manriquez, Director

Please see the updates in the following categories: Contract renewal, SFY21 Request for Proposals, Program/Staff Updates, Upcoming Changes

Contract Renewal:

Currently the AAA is distributing contracts for the services which we did not do request for proposals for the State Fiscal Year 2021. We will be doing renewals for Community Education

(Center for Creative Living), Transportation (CADC) and Legal Services (Legal Aid). These contracts will be the exact same as last year. Same Money. ***Sent Via Email to Board Members 3/25/2020.

***Will need to vote and agree to continue contracts for these services with the same providers for State Fiscal Year 2021.**

SFY21 Request for Proposals:

Caregiver and Health Promotion RFP was published publicly on Thursday February 20th, Proposers Conference was held at 3pm on March 5th at ASCOG, with Cindy Hale, MaddieLuke in attendance. Sent Via Email to Board Members 3/17/2020.

Caregiver/Health Care Promotion bid was received on Friday March 20th by MaddieLuke Support.

AAA Director and Planner have reviewed and approved the RFP as received. ***Sent Proposal via Email to ASCOG Executive Director and Board Members 3/25/2020.

SFY21 Nutrition Request for Proposal:

Nutrition RFP was published publicly on Thursday March 12th, Proposers Conference was held at 3 pm on April 1st via ZOOM to maintain social distancing for containment efforts of covid-19. (Sent Via Email to Board Members on 3/17/2020)

Bids due date is April 15th and pending receipt, review and approval by AAA staff, perspective bids will be put before the Board for approval during the May Meeting.

***Will need to vote and agree to accept MaddieLuke Support's SFY21 bid for Caregiver and HealthCare Promotion bundle as received for a four year contract.**

Program/Staff Reports:

Mid-Year Reports have been completed and submitted to the Oklahoma Insurance Department for the SHIP and MIPPA contracts held by the AAA.

Report has been completed and submitted for our AFA grant award for the 2020 Spring Award. Fall AFA Grant has been written.

Ombudsman Supervisors Mick Hutchinson and David Sexton, Information and Assistance Specialist Stephanie Denton and AAA Planner Jazmin Shipley have been providing support and information to their clients and supporting their programs in innovative ways in an effort to follow guidelines for Covid-19.

I truly believe I have the best AAA staff in the state of Oklahoma.

Upcoming Changes:

ASCOG has secured an additional contracted service through Oklahoma DHS and will be providing Outreach in house beginning July 1st 2020.

ISSUE INFORMATION
BOARD OF TRUSTEES MEETING APRIL 16, 2020

1. **SUBJECT:** SFY21 Title III Request for Proposals
2. **PURPOSE:** To obtain board approval of the fiscal year 2021 ASCOG Title III Caregiver/ Respite/ HealthCare and Nutrition Request for Proposal.
3. **DISCUSSION:** On March 17, 2020 the ASCOG AAA Advisory Council and ASCOG Executive Board were emailed the Sate Fiscal Year Request for Proposals for both Nutrition and the Caregiver/Respite/HealthCare Promotion program bundles by AAA Director. Outlined within were publish dates, proposers conference dates and due dates per ASCOG and state policy.
4. **RECOMMENDATION:** That the Board of Trustees approve the 2021 Nutrition Project request for proposal.

For additional information, contact the following ASCOG staff member.

Kristina Manriquez

ISSUE INFORMATION
BOARD OF TRUSTEES MEETING APRIL 16, 2020

1. SUBJECT: SFY21 Maddieluke Proposal
2. PURPOSE: To obtain board approval of the fiscal year 2021 ASCOG Title III Caregiver/Respite/HealthCare Promotion Project application by Maddieluke Support.
3. DISCUSSION: On March 25, 2020 the Proposal by Maddieluke was emailed to the Boards having been completed according to the guidelines and timelines outlined in the Request for Proposal.

*A copy of each proposal received for nutrition will be emailed to the board for review at the May meeting.
4. RECOMMENDATION: That the Board of Trustees approve the received proposal from Maddieluke Support and approve a four year contract beginning SFY2021.

For additional information, contact the following ASCOG staff member.

Kristina Manriquez