

ASCOG
P O BOX 1647
DUNCAN, OK 73534

TO: Board of Trustees

FROM: Ken Jones
Executive Director

DATE: September 5, 2019

SUBJECT: ASCOG Trustee Meeting

The ASCOG trustees will meet on Thursday, September 19, 2019 at 6:30 p.m. (social hour beginning at 6:00 p.m.). The meeting will be at the Business and Industry Service Center at Red River Technology Center, 3300 W Bois D'Arc in Duncan.

If you absolutely **cannot** attend, please call Nancy at 1.800.658.1466 (direct: 580.736.7019).

Agenda and readahead information attached.

We look forward to seeing you at the September meeting.

AGENDA
ASCOG BOARD OF TRUSTEES MEETING
THURSDAY SEPTEMBER 19, 2019 6:30 P.M.
BUSINESS & INDUSTRY SERVICE CENTER – RED RIVER TECH CENTER
3300 WEST BOIS D’ARC – DUNCAN OK.

- I Call to Order and Welcome – Royse Reagan, President
- II Administering Oath of Office to New Trustee – Gerald Hayes, trustee
- III. Review, Consider and Act on Minutes of ASCOG Board Meeting June 20, 2019– Royse Reagan
- IV. Report on Budget – Jesse Cross, Treasurer; and Robert Denard, director, resource management
- V. Report on Progress of 2017-2018 Audit – Robert Denard
- VI. Report on Outstanding Dues and/or Debts Owed to ASCOG Effecting REAP Scores if not Resolved Prior to September 26, 2019 – Robert Denard
- VII. Report on REAP Workshop Attendees and Number of Applications Received to Date – Tom Zigler, director, community and economic development
- VIII. Report on Town Advisor Program – Tom Zigler
- IX Appointment of Ad Hoc Committee to Review Dues Structure – Royse Reagan
- X Discussion on Registered Agent – Ken Jones – Executive Director
- XI. Staff Progress – Ken Jones
- XI. Adjournment

**SEPTEMBER 2019
STAFF PROGRESS REPORT**

ADMINISTRATION – Nancy English, Director

Mike Love, mayor of Apache will be sworn in as Caddo County mayoral rep.

The Administration division serves as the hub of ASCOG. It is the primary point of contact for staff, division directors, ASCOG trustees, and Foundation directors, along with the public’s request for general information. Reconstitution of board of trustees and election of officers, training day and monthly News N’Briefs are completed in a timely manner. The division serves as confidant for employee complaints and concerns and is always looking for ways to implement efficiency and reduce organizational costs.

Managed Care kept 348 members in their homes from July 1, 2018 thru June 30, 2019. There are eight case managers and two supervisors. The agreed-upon goal is to bill \$15,250 weekly.

COMMUNITY & ECONOMIC DEVELOPMENT – Tom Zigler, Director

2020 REAP:

ASCOG was informed by the Oklahoma Department of Commerce/Community Development that the State Rural Economic Action Plan Program has been funded for SFY 2020. The SFY 2020 award will be provided in the following amount:

Program Planning (5%)	\$ 65,634.09
Project Funding	1,247,047.62
Total Funding	\$ 1,312,681.70

2020 REAP Schedule:

September 25 – Applications due close of business.

November 14 – Applications scored.

December 13 - Awardees announced on ASCOG Website.

FY 2018-2019 Activity:

Program Project	Number of Projects	Benefiting Population
Capital Improvement Plans	5	3,585
Code Books & Ordinances	3	2,849
CDBG Grants	6	5,121
2019 REAP Projects	22	36,727
SORTPO	2	153,698
TOTAL	38	201,980

PUBLIC SAFETY – Perry Brinegar, Director

Inventory of all federal equipment on loan to the fire departments or communities has begun in Caddo and Comanche counties. Federal auditors will be in the SACOG area doing spot checks at

random departments for clerical paperwork possibly in October. 80/20 grants will be graded and presented to forestry for approval around the 15th of September for equipment or station repairs. This year ASCOG received \$38,080.00 total for this grant.

EQUIPMENT:

Twelve trucks for tankers, grass rigs or utility were given. After repair, paint and purpose equipment an inspection of completion, title was given to the department. Value prior to completion of vehicles was approximately 1.5 million dollars.

80/20 GRANT:

Two departments were awarded an 80/20 grant (Legislative funded) for a total of Thirty-Eight Thousand dollars (38,000.00). One for station expansion (\$23,000.00) and one for the purchase of a used pumper (\$15,000.00).

INVENTORY:

All inventory in the ASCOG area was completed. Many departments assisted with the return of non-use equipment with the assistance of county commissioners or forestry when possible so it could be removed from department insurance. All equipment returned was loaned thru the federal program.

MEETINGS:

Thru out the year many county, department and individual meetings were made thru out the ASCOG area. Many fund raiser events were also attended as well. State conference of the Oklahoma Fire Fighters the Oklahoma retired fire fighter's association, Oklahoma state fire marshal's training day were also attended. Meetings at the capitol with Legislators were also attended during session.

ISO GRADINGS:

Approximately fourteen departments had gradings or contacts in the 18/19 budget year. Contacts would have been by phone and any adjustments made at that time that would cause for a new grading or just updating training and equipment information. Four dropped a level and others remained at current levels with a few adjustments a request can be made to possibly lower at that time. The addition of tanker trucks being built to have more available water on scene helped to lower the grade for a couple.

RESOURCE MANAGEMENT – Bob Denard, Director

An extension will likely be needed for the Fiscal Year 2019 audit. ODHS's new policy of delaying payments for six-and-a-half weeks (sometimes longer) means that I have lost at least a month-and-a-half from the audit schedule. (The person who previously handled ASCOG's AAA award approved payments within two weeks.) Last year, audit materials were delivered to the auditor by October 1st. This is unlikely to be possible this year. The audit is due to State agencies 180 days after fiscal period close. This is December 27, 2019.

The following information is as of August 21, 2019. Total recorded and accrued accounts receivable are \$395,350. Current amount is \$379,485 (96%); 61-90-Day amount is \$8708 (2.2%); and Over-90-Days amount is \$7156 (1.8%). The 61-to-90-Day amount is composed of Town of Rush Springs's CDBG for \$8452 and Elderly Assistance, Incorporated's \$256 . The greater-than-90-day amount is composed of Comanche Nation \$375, Elderly Assistance Incorporated's \$2747, and Town of Byars's CDBG for \$4033. The Comanche Nation debt is likely a future write-off.

Resource Management provided accounting and other administrative services for 27 awards. Total revenue was \$5,390,154 and expense was \$5,676,400 leaving a net loss for the year of \$286,246. Three-fourths of the loss resulted from inadequate billings by the Managed Care Division. ASCOG received an unqualified audit for F2018.

Area Agency on Aging – Kris Manriquez

ASCOG AAA had a very productive year and were able to make improvements in every countable categorical data area. Most importantly we were able to maintain the ASCOG mission statement as well as our goals and objectives for our area plan. ASCOG AAA staff advocated to ensure the interests of people with disabilities, older adults, and their families are reflected in the design and implementation of public policies and programs for themselves, their families and their caregivers. ASCOG has initiated and grown a viable networking system within each county – including healthcare, mental health, food bank, and transportation options available within each county and each option is represented by a contact person who is able to assist as needs arise. Additionally, community partnerships have been established and ASCOG has actively participated in the Oklahoma Alliance on Aging and the Department of Justice Regional Elder Task Force. Additionally, an Elder Justice Council was established to serve Stephens and Jefferson counties. Ombudsman and Medicare Coordination are growing and serving people across all our area. Additional councils will be established for the remaining counties within our service area. Below are the activity reports in people served by our AAA.

Program/Project	People Served	Units Total
ASCOG Information and Assistance	2611	2334 referrals/program application
Delta Nutrition	9300	302388 meals
Cyril Nutrition	69	9516 meals
Temple Nutrition	52	8677.50 meals
CADC Transportation	117	13138 trips
Caregiver Coordination	4880	2711 chore/respice
Center for Creative Living	1906	393 classes
ASCOG AAA	26	1124 presentations
ASCOG Legal Svs /Ed	602	790 legal services
OHAJ of ASCOG	1540	167 exercise/health programs

At the end of July, Kristina Manriquez was named the new AAA Director, Stephanie Denton was hired as the new Information and Assistance Specialist / Medicare Coordinator and Jazmin Shipley was hired as our new AAA Planner. These new members join our ombudsman and we are excited at the changes planned for the AAA. We would like to extend an invitation to the board for our first Senior Appreciation Day, hosted in our new office. We will be serving Indian Tacos to all our seniors on October 31st, from 11:00am-2:00pm with information bags available about the services we provide to all our Older Americans in our Service Area. For more information please contact Kris by phone at 580-736-7976 or by email at manr_kr@ascog.org.

