

**ASSOCIATION OF SOUTH CENTRAL
OKLAHOMA GOVERNMENTS
P O BOX 1647 802 MAIN STREET
DUNCAN, OK 73533**

TO: Executive Committee
INFO TO: All Other Trustees
FROM: Ronnie Ward
DATE: February 7, 2019
SUBJECT: ASCOG Executive Committee Meeting

The ASCOG executive committee will meet Thursday, February 21, 2019 at 6:30 p.m. (social hour beginning at 6:00 p.m.). The meeting will be at the Jerry D. Morris Business and Industry Service Center at Red River Technology Center, 3300 W. Bois D'Arc in Duncan.

Executive committee members who cannot attend, please call Nancy at 1.580.736.7019. If you are a trustee but not a member of the executive committee and plan to attend, please call Nancy by noon Wednesday, February 20.

Agenda and readahead attached. We look forward to seeing you at the February meeting.

AGENDA
ASCOG EXECUTIVE COMMITTEE MEETING
6:30 P.M. THURSDAY, FEBRUARY 21, 2019
JERRY D. MORRIS BUSINESS & INDUSTRY SERVICE CENTER
RED RIVER TECH CENTER DUNCAN, OK.

- I. Call to Order and Welcome – Royse Reagan, president
- II. Review, Consider and Act on Minutes of Executive Committee Meeting January 17, 2019– Royse Reagan
- III. Report on Budget – Max Gallaway, treasurer / Bob Denard, director, resource management
- IV. Elder Abuse Presentation – Ken Jones, director, supportive services
- V. Medicare Discussion – Ken Jones
- VI. Staff Progress – Ronnie Ward, executive director
- VII. Adjournment

STAFF PROGRESS REPORT

ADMINISTRATION – Nancy English, Director

Office will be closed Monday, February 18 for President's Day.

COMMUNITY & ECONOMIC DEVELOPMENT – Tom Zigler, Director

February 28, 2019 all CDBG/REAP grant application are due to the Oklahoma Department of Commerce. The Town of Cement will be submitting a CDBG/REAP grant application to fund a wastewater-lagoon system upgrades to prevent an Oklahoma Department of Environmental Quality violations.

CDBG Application Deadlines:

CDBG/REAP - February 28, 2019

Community Revitalization - March 29, 2019

Water and Wastewater Construction and Engineering - May 1, 2019

REGIONAL TRANSPORTATION

This past year, the Southwest Oklahoma Regional Transportation Planning Organization (SORTPO) has formulated and completed long range plans for Grady and McClain Counties. Additionally, Jefferson, Stephens, and Tillman Counties have had updates made to their 2040 Long Range Transportation Plans. For Federal Fiscal Year 2019 long range plans are being researched and formulated for CADDO and COMANCHE COUNTIES. After these two counties' long-range plans are finished, then the sixteen county SORTPO Long Range Plan will formulated. This will become an invaluable tool to help develop a strong economic future for Southwest Oklahoma.

PUBLIC SAFETY – Perry Brinegar, Director

Addington VFD has completed their 5-Ton Brush rig and will be receiving title soon. A few departments had an update to their ISO insurance grading in February with additions of equipment and training along with community updated information that will hopefully help lower or maintain the current rating. Certification forms were emailed to all departments early February for completion and mailed back to this office. Should any department not have the forms please contact Perry Brinegar Rural Fire Coordinator for ASCOG at 580-736-7023.

RESOURCE MANAGEMENT – Bob Denard, Director

Cashflow continues to be a concern. Bills and payrolls are being paid like clockwork, but large amounts owed to ASCOG are being paid late or not at all. The net effect is that ASCOG's operating account is being drawn lower and lower.

On February 7, 2019, ninety-seven percent of ASCOG's accounts receivable have been outstanding for more than 30 days. Fifty-nine percent are one to 30 days overdue, thirteen percent are 31 to 60 days overdue, and twenty-five percent are more than 60 days overdue.

Receivables overdue by more than 30 days are the most concerning. Thirteen members fall into this category and owe a total of \$68,590. Six of the members owe annual dues totaling \$875. This amount is, more likely than not, uncollectible. Delaware Nation owes \$38,000 on an EDA contract. Towns of Apache and Sterling owe \$13,250 and \$10,375, respectively, on CDBG contracts. (Town of Temple has another \$24,233 that is less than 30 days overdue.) Magnifying the cash flow concern is the fact that CDBG contracts are a major way for ASCOG to rebuild cash reserves but the contracts aren't being timely paid.

SUPPORTIVE SERVICES – Ken Jones, Director

The Frederick Nutrition Site is in desperate need of equipment repairs and replacement. We are still waiting on Delta Nutrition to give us estimates on the total costs. The dish machine requires a repair. The ice machine needs to be replaced and they need to purchase another refrigeration unit (fridge). The problem is exacerbated by the health department requirements for food safety. In order to adequately thaw meat, Frederick must use one of their sinks. Unfortunately, because the dish machine is not operating at the proper temperature, Delta must use all three sinks in order to properly sanitize their dishes. Additionally, because the ice machine does not work, Delta cannot safely and rapidly cool leftover pan food and any remaining pan food must be discarded.

Since the Great Recession, nutrition projects have been unable to budget adequately for equipment. In order to address equipment in their budgets, some sites may have to be closed or meal days reduced. In simpler terms, we are not currently living within our means because we cannot adequately budget for equipment we know will fail.

To complicate matters further, DHS has made equipment purchases more challenging by adding additional requirements about listing detailed equipment purchases in Title III budgets prior to approving reimbursement for needed equipment. In the past, ASCOG alone approved equipment purchases for our projects. DHS now requires that they approve all equipment expenditures which delays the process. Because of these new DHS requirements, Delta has lost thousands of dollars when purchasing equipment and are now gun-shy about future Title III equipment purchases.