

**ASSOCIATION OF SOUTH CENTRAL
OKLAHOMA GOVERNMENTS
P O BOX 1647 802 MAIN STREET
DUNCAN, OK 73533**

TO: Executive Committee
INFO TO: All Other Trustees
FROM: Ronnie Ward
DATE: January 7, 2019
SUBJECT: ASCOG Executive Committee Meeting

The ASCOG executive committee will meet Thursday, January 17, 2019 at 6:30 p.m. (social hour beginning at 6:00 p.m.). The meeting will be at the Jerry D. Morris Business and Industry Service Center at Red River Technology Center, 3300 W. Bois D'Arc in Duncan.

Executive committee members who cannot attend, please call Nancy at 1.580.736.7019. If you are a trustee but not a member of the executive committee and plan to attend, please call Nancy by noon Wednesday, January 16.

Agenda and readahead attached. We look forward to seeing you at the January meeting.

AGENDA
ASCOG EXECUTIVE COMMITTEE MEETING
6:30 P.M. THURSDAY, JANUARY 17, 2019
JERRY D. MORRIS BUSINESS & INDUSTRY SERVICE CENTER
RED RIVER TECH CENTER DUNCAN, OK.

- I. Call to Order and Welcome – Royse Reagan, president
- II. Review, Consider and Act on Minutes of Executive Committee Meetings October 18 and November 15, 2018– Royse Reagan
- III. Report on Budget – Jesse Cross, treasurer / Bob Denard, director, resource management
- IV. Review, Consider and Act on Executive Session to Discuss Employment of Ronnie Ward, executive director, as per Oklahoma Statute Title 25, Section 307(b)1 – Royse Reagan

Executive Session

Discuss Performance Appraisal and Compensation
for Ronnie Ward, executive director

- V. Reconvene in regular session to Review, Consider and Act on Employment and Compensation for Ronnie Ward., executive director – Royse Reagan
- VI. Staff Progress – Ronnie Ward
- VII. Adjournment

**JANUARY 2019
STAFF PROGRESS REPORT**

ADMINISTRATION – Nancy English, Director

Office will be closed Monday, January 21 for Martin Luther King Day.

COMMUNITY & ECONOMIC DEVELOPMENT – Tom Zigler, Director

The 2019 REAP contract signing will be held on January 9, 2019 at 1:30 PM, at the Canadian Valley Technology Center, Room Seminar C. All ASCOG Trustees are invited to attend the contract signing.

CDBG applications are next up. Please encourage entities in your area to start preparing and take appropriate action now if they intend to apply for a CDBG. We always have some that will wait too late to get the required meetings and other actions completed. The public hearings must be advertised at least 7 days prior and then you have to have a meeting to confirm what was done in the public hearing. Also, Low-to-Moderate Income (LMI) Surveys may be necessary to qualify. If federal funds are to be used for engineering, a Request for Qualifications (RFQ) process is mandatory. Engineering plans and spec take time, so you should be talking to engineers now. Applications are due **tentatively** as follows:

**CDBG/REAP - February 28, 2019
CDBG Community Revitalization - March 29, 2019
CDBG Water/Waste water Engineering or Construction - May 1, 2019**

If there are any questions, please contact CED Staff.

PUBLIC SAFETY – Perry Brinegar, Director

The completion of vehicles for a few departments and inspection for title is nearing. Two departments had trucks inspected this month for completion, one service truck and one tanker tender truck. The trucks turned out very nice. All forms and needed paper work for annual inventory also has been given to forestry for review for the fiscal year. Still waiting on 80/20 grant approval from the state to start projects. Should be ready for signatures by the end of the month at which time they will be delivered to the departments immediately so work can begin.

RESOURCE MANAGEMENT – Bob Denard, Director

Fiscal Year 2018 audit has been uploaded to the Federal Audit Clearinghouse and sent to certain state departments.

Indirect allocation rate for F2020 is being calculated for submission to EDA.

SUPPORTIVE SERVICES – Ken Jones, Director

DHS Aging Services' finance director, Jenean Arnold, has stated a new interpretation of our contract which would require us to maintain at least 45 days of funding in reserve at ASCOG to support our Title III contractors while awaiting reimbursement from DHS. She also reported her division will intentionally take longer to review our invoices before approving them for payment. We are working on this problem with other AAA's and will report to you our progress at the January meeting.