



**OKLAHOMA DEPARTMENT OF HUMAN SERVICES**

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**Aging  
Services**

SUOA INFORMATION MEMO 15-02

TO: Area Agencies on Aging Directors

FROM: Rebecca Snellen, Programs Administrator, DHS Aging Services SUOA

DATE: Friday, June 19, 2015

SUBJECT: Approval of For-Profit Provider Grant Applications

The current approval process of a For-Profit provider grant application has the area agency on aging (AAA) submitting such grant(s) to the State Agency for review and approval. The approval process for such grant (s) include a review to ensure compliance with the purpose of the service delivery, demonstration of quality and enhancement to the service delivery and the necessary fiscal controls in place prior to approval. In further review of the Older Americans Act (OAA) and receiving confirmation from the federal Administration for Community Living (ACL); Aging Services will no longer be approving for-profit grants effective July 1, 2015.

The change in the State Agency review and approval will mean each AAA will be responsible to be in compliance with Section 306(a)(13) of the OAA. This change will require implementation of policy and procedure revision to reflect the necessary change in the approval of a For-profit provider grant application. The AAA's area plan will need to reflect the necessary documentation of their efforts to ensure For Profits grants are within compliance.

Please be advised the policies below will be modified in the future to adhere to the changes outlined in this information memo.

OAC Policy 340:105-10-101(c)(3)(B) states, "The AAA board of directors approves funding of not for profit proposals that best meet or exceed the service specifications and the requirements of the RFP guide. The State Agency shall review and approve all profit-making proposals. All decisions related to granting awards are made in accordance with applicable state and federal conflict of interest laws, and documented through signed resolutions and minutes of meetings".

340:105-10-101(c)(3)(C) states, "The AAA board of directors issues notification of grant awards (NGAs) to not for profit applicants who are approved for funding and to profit-making applicants with State Agency approval".

A web link to Policy 101 is provided for your convenience.

<http://www.okdhs.org/library/policy/oac340/105/10/0101000.htm>

OAC Policy 340:105-10-36(c)(4) states, "The AAA reviews and approves Title III RFPs, except for-profit applications that must be reviewed and approved by the State Agency."

A web link to Policy 41 is provided for your convenience.

<http://www.okdhs.org/library/policy/oac340/105/10/0036000.htm>

Rebecca Snellen may be contacted at [Rebecca.Snellen@okdhs.org](mailto:Rebecca.Snellen@okdhs.org) or 405-522-5994 regarding this memo or you may contact your designated AS Contract Monitor.

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