

ASCOG
802 W. Main
Duncan, OK 73533-1647

Re: Request for Change of Status (Satellite to Cooking Site) at Marlow Nutrition Site

Dear Mr. Jones,

After careful consideration, MaddieLuke Nutrition Ltd. Co. has determined the nutrition site at Marlow should be converted from the current satellite status (SFY 2016) to a cooking site for the next contract year. We are requesting an emergency approval for such change of status for SFY 2017 (July 1, 2016).

Currently, the Duncan North Nutrition Site prepares the Title III meals for the Marlow Nutrition Site. This causes an undue burden upon the Duncan North site as they are additionally preparing Title III meals for Duncan South and managing all of the home delivered meal (HDM) deliveries in the Duncan service area. After careful discussion with the staff at Marlow and Duncan North, the possibility of this change would be beneficial for all parties involved. The Marlow Nutrition Site previously was a cooking site and prefers this change to increase the quality of the food and overall experience for the participants secondary to the meals being prepared on-site. Furthermore, the City of Marlow has committed to assisting with the costs of providing HDM deliveries within the Marlow service area which will reduce the financial burden upon the Title III Nutrition Project as a whole. The Marlow Nutrition Site currently serves (SFY 2016) approximately 49 (24 congregate/25 HDM) meals per day which meets requirements in OAC 340:105-10-68.

In accordance with OAC 340:105-10-86 MaddieLuke Nutrition Ltd. Co. is requesting emergency consideration of this request approval, to change the status of the Marlow Nutrition Site from a "satellite to cooking site" effective SFY 2017 (July 1, 2016), with the first projected meal service delivery on July 11th 2016.

Per OAC 340:105-10-86 (1), copies of the most current health department and fire and safety inspections are enclosed.

Per OAC 340:105-10-86 (2) (A-K):

- (A) The Change of Status (from Satellite to Cooking Site) is requested due to reducing the burden upon the Duncan North Nutrition Site (who is the current Title III meal service provider), improving the overall experience for the participant, anticipated budget cuts, and in order to comply with OAC 340:105-10-68.
- (B) The City of Marlow has committed to assisting the Title III Nutrition Project provider by providing HDM deliveries and reducing the costs of utilities to the program in order to maintain continuity of service delivery to Marlow residents.
- (C) Stephens County has three additional Title III service providers within the county. Duncan South Nutrition Site is a satellite site located in a low-socioeconomic, minority

area which does not have the physical infrastructure to accommodate as a cooking site to reduce the burden upon Duncan North.

- (D) Unserved areas of Stephens County, according to ranking for priority in future funding are Bray (population 1,191/11.4% minority, followed by Empire (population 922/16.2% minority).
- (E) According to the County-level Census, Stephens County has approximately 9,497 seniors aged 60 and older with 18% above age 65. The county is approximately 15.5% impoverished and is all rural. The county has a 20.3% minority population. Marlow has a population of 4,662 with 14.3% minority and is all rural.
- (F) Stephens County has approximately 9,497 seniors aged 60 and older.
- (G) The Marlow Nutrition Site currently serves approximately 49 meals per day (congregate/HDM) which exceeds the requirements of OAC 340:105-10-68, which is a combined minimum of 25 meals served daily. The goal for SFY 2017 will be 8575 meals annually/34 people per day congregate, 5,507 annual/22 people per day HDM.
- (H) The proposed date of the change is July 1, 2016.
- (I) Red-River Transportation of the Community Action Development Corporation (CADC) has bid on transportation services for SFY 2017.
- (J) See attached Fire and Health Department Inspections, and Meal Count Day Sheet (confirmation of meals served 1day example – SFY 2016).

Thank you for your careful consideration.

Sincerely,

Sammie L. Forrester