

**MINUTES OF EXECUTIVE COMMITTEE MEETING  
11:30 A.M. WEDNESDAY SEPTEMBER 2, 2009  
WICHITA ROOM, BUILDING 100, GREAT PLAINS TECH CENTER  
4500 SOUTHWEST LEE BOULEVARD LAWTON, OK.**

*(Notice of the meeting was given by letter to the Stephens County Clerk dated December 1, 2008. Agenda was posted at ASCOG, 802 Main, Duncan, Oklahoma at 8:30 a.m. Tuesday, September 1, 2009 and on the web site.)*

**IN ATTENDANCE**

Pat Beck  
Bill Cunningham  
Diane Denham  
Rodney Love  
Chris Pittman  
Jeff Simpson

**STAFF**

Ray Friedl  
Lisa Thomas  
Clark Southard

The meeting was called to order by Chris Pittman, chair. Approval of May 29, 2009 Executive Committee Minutes was tabled as the minutes were not attached to the agenda to be reviewed.

Ray Friedl updated the committee on the status of the Youth Service Provider Contract for Program Year 2009. Since the June 11, 2009 regular South Central Oklahoma Workforce Investment Board (SCOWIB) meeting, information about funding for the youth program changed. Funding was less than originally anticipated. Although two proposers were eligible to receive contracts, only one contract was awarded. ARBOR E&T, LLC was awarded a contract in the amount of \$304,402.00. ARBOR's proposal included all eight counties in the south central Oklahoma area, whereas the other proposer included only one county.

Discussion of the current SCOWIB committee structure ensued. Chris Pittman indicated that the committee structure needs to be looked at. He suggested that SCOWIB, at its October 8, 2009 meeting, review, consider and act on the committee structure that is appropriate for the needs of the board.

At the October 8, 2009 SCOWIB meeting, after a committee structure has been approved, a call for volunteers for each of the committees will be presented.

Ray Friedl briefly discussed the requirement for the board to submit a one-year extension of Local Plans for Year Five of the Strategic Five-Year Local Plan for Program Year 2009. This requirement is pursuant to Oklahoma Employment and Training Issuance (OETI) #18-2009 and is due to the Oklahoma Employment Security Commission (OESC) by October 1, 2009. Motion was made by Diane Denham and seconded by Rodney Love to authorize board staff to write the document and then coordinate review with executive committee members via e-mail to include a specific suspense date. Those voting "aye" were Pat Beck, Bill Cunningham, Diane Denham, Rodney Love, Chris Pittman and Jeff Simpson.

Lengthy discussion of draft OETI #XX-XXXX (#19-2009 – Recent Numbering) and the elements it requires ensued. It was suggested that the strategic planning committee review the final OETI and provide some guidance to board staff as to what to include in the Board Certification packet. Pat Beck says she thinks the strategic planning committee should look at this requirement. The strategic planning committee will review the document and provide guidance to the staff for preparation and approval by the executive committee and SCOWIB.

Ray Friedl recommends that the strategic planning committee take a look at the board's current strategic plan. The last time it was revised was in 2006. Bill Cunningham indicated that he was on the committee that recommended revisions in 2006 and there were many changes to bring the board's strategic vision and plan into alignment with the Governor's Plan and the Governor's Council goals. Pat Beck agreed since the Governor's Council goals have drastically changed since 2006.

Discussion of SCOWIB's Demand Occupation List was tabled. Board staff will present the board with information concerning possible changes to the policy methodology at its October 8, 2009 regular meeting.

Action on transfer of funds and suspension of special eligibility categories was tabled as the need for this action no longer exists.

Ray Friedl presented a brief final update of the American Recovery and Reinvestment Act Summer Works Intern Program to the executive committee. Clark Southard briefly updated them on the BRAC contract and the recently held Manufacturing Symposium.

There being no further business, the meeting was adjourned.

Bill Cunningham – Secretary

Blaine H. Smith, Jr.  
Executive Director