

Workforce Investment Minutes

SCOWIB EXECUTIVE COMMITTEE

MINUTES OF MEETING

TUESDAY MARCH 11, 2008

MIKE'S SPORTS GRILL 517 EAST GORE, LAWTON, OK

IN ATTENDANCE

Al Allee

Bill Cunningham

Jerry Martin

Chris Pittman

Jeff Simpson

Susan Stoll

ABSENT

Walt Lentz

STAFF

Blaine Smith

Ray Friedl

The meeting was called to order at 12:30 pm.

The committee reviewed the agenda for the SCOWIB meeting Thursday, March 13, 2008.

There was considerable discussion on item VIII concerning a customer reimbursing tuition assistance if he/she quits school without a valid reason. The committee concluded that there was probably no way to enforce a policy to that effect, but the issue would be a topic for further discussion.

Chairman Allee advised that Gail Lee had resigned from the board. (Gail started on the former Private Industry Council in March 1992.) Chairman Allee signed a letter to Gail thanking him for his many years of service.

Chairman Allee made the following appointments:

Jerry Martin to replace Gail as chair of the Youth Council.

Nominating committee:

Walt Lentz, chair; Robert Crews; Jerry Martin and Susan Stoll.

(The committee will nominate directors for the following offices: chair, vice-chair, secretary and treasurer. They will be elected at the SCOWIB meeting June 12, 2008.

The next regular meeting of the executive committee will be April 8, 2008 at 11:30 a.m. at a location in Lawton to be announced.

Meeting was adjourned at 1:25 p.m.

Secretary

For Bill Cunningham –

Blaine H. Smith, Jr.

Executive Director

MINUTES OF MEETING

THURSDAY MARCH 13, 2008

GREAT PLAINS TECHNOLOGY CENTER

4500 SOUTHWEST LEE BOULEVARD – LAWTON, OKLAHOMA

IN ATTENDANCE

STAFF

Peter Abramo

Al Allee

Blaine Smith

Patricia Beck	Sue Brown	Nancy English
Diane Denham	Mary Huckleberry	Ray Friedl
Jervis Jackson	Sandra James	Laura Goldring
Rodney Love	Jerry Martin	Archer McPhaul
Jennifer Meason	Chris Pittman	Lisa Thomas
Jo Richter	Lyle Roggow	
Jeff Simpson	Susan Stoll	
Tom Thomas	George Tiner	

CHIEF ELECTED OFFICIAL

Ron Kirby

ABSENT

Kevin Bilbrey	Jerry Butler
Brian Churchman	Robert Crews
Deano Cox	Bill Cunningham
Leon Davis	Jory Gromer
Bill Hayes	Rose Mary Kern
Sherry Labyer	Walt Lentz
Ron Ludwick	Max McKnight
Rodney Palesano	Curtis Pryor
Mark Rhoades	Cindy Ross
James Trusley	Donna Victorian

Barbara Wilson

The meeting was called to order by Al Allee, chair, who welcomed all guests.

As a quorum was not present and in accordance with the by-laws, Article VI – Meetings, which states “If a quorum of the full board is not present, the business at hand will be managed by the executive committee (provided there is a quorum of the executive committee present) on an interim basis and approved by full board at their next meeting.”

Members of the executive committee present were Al Allee, Jerry Martin, Chris Pittman, Jeff Simpson and Susan Stoll. A quorum of the executive committee was present.

Mr. Allee appointed Robert Crews, Walt Lentz, Jerry Martin and Susan Stoll to the nominating committee to submit a proposed slate of officers at the June 2008 SCOWIB meeting. Walt Lentz will serve as chair.

A motion to approve the consent agenda was made by Susan Stoll and seconded by Chris Pittman. Executive committee members voting “aye” were Allee, Martin, Pittman, Simpson and Stoll.

Chris Pittman reported on the economic development and prosperity committee’s recommendation of SCOWIB participation in out-of-area recruitment. Up to \$10,000 (overseen by SCOWIB) will be made available to pilot out-of-area recruiting efforts. A motion to approve was made by Jeff Simpson, seconded by Susan Stoll and executive committee members voting “aye” were Allee, Martin, Pittman, Simpson and Stoll.

Lisa Thomas discussed 2007 monitoring issues which included: On-the-Job Training Policy; One-Stop Operator Agreements update; Individual Training Account (ITA) Policy and Form updates; Self-Sufficiency Policy update; and Priority of Services Policy update. A motion to accept the policies and agreements as submitted for SCOWIB review and action was made by Jerry Martin, seconded by Chris Pittman and executive committee members voting “aye” were Allee, Martin, Pittman, Simpson and Stoll. The directors also agreed that, in the future, policies and procedures should be included as part of the consent agenda.

Archer McPhaul discussed the Workforce Oklahoma Employment and Training Association’s Alumni Celebration which highlights successful Workforce Investment System participants and businesses. Mr. McPhaul introduced Emmitt Dorsey, a success story from our area, who shared his experience with the south central workforce system.

Directors’ discussion ensued on the topic: “Should a customer receiving an Individual Training Account (tuition assistance) from SCOWIB be expected to pay back funds if he/she quits school without a valid reason?” After a lengthy discussion, the consensus of all directors present was that SCOWIB should not attempt to recoup funds from the customer/WIA participant. However, SCOWIB directors believed that it was important to minimize our funding liability/expenditure to no more than one semester, or the equivalent, at a time for

customers/participants making progress towards completion. SCOWIB directed staff to review their options about this situation and develop policies and procedures to limit the expenditure of funds to a semester or equivalent amount at a time.

Laura Goldring, youth coordinator, updated the directors on area youth activities since the last meeting. These included South Central's high school curriculum initiative to be presented to the Governor's Council, WorkKeys, status of area career development classes and Parent University. Jerry Martin will serve as chair of the Youth Council replacing Gail Lee who has resigned from the board after more than 18 years of volunteer service to South Central Oklahoma.

Chris Pittman and Susan Stoll reported on the NAWB Conference.

Staff progress reports included Senior Community Service Employment Program, Four-Year Plan; Southwest Oklahoma Impact Coalition Regional Skills Partnership, Plan and Proposal; Base Realignment and Closure Conference and activities; Workforce Investment Act Funding Recession; and staffing.

The next WIB meeting will be June 12 in Duncan.

There being no new business, the meeting was adjourned.

Bill Cunningham, Secretary

Blaine H. Smith, Jr.

Executive Director