

Workforce Investment Minutes

MINUTES OF MEETING

THURSDAY JUNE 12, 2008

**BUSINESS & INDUSTRY SERVICE CENTER
CENTER**

**RED RIVER TECH
CENTER**

3300 WEST BOIS D'ARC

DUNCAN, OK.

IN ATTENDANCE

Peter Abramo	Al Allee
Pat Beck	Kevin Bilbrey
Brian Churchman	Bill Cunningham
Diane Denham	Jory Gromer
Bill Hayes	Mary Huckleberry
Rodney Love	Ron Ludwick
Jerry Martin	Rodney Palesano
Chris Pittman	Curtis Pryor
Mark Rhoades	Jo Richter
Lyle Roggow	Jeff Simpson
Susan Stoll	James Trusley
Barbara Wilson	

STAFF

Blaine Smith
Nancy English
Ray Friedl
Laura Goldring
Archer McPhaul
Lisa Thomas

MEMBERS ABSENT

Sue Brown	Deano Cox	Leon Davis
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Jervis Jackson	Sandra James	Sherry Labyer
Walt Lentz	Max McKnight	Jennifer Meason
Cindy Ross	Tom Thomas	George Tiner
Donna Victorian	Jerry Butler	Robert Crews

The meeting, with a quorum present, was called to order by Al Allee, chair, who welcomed all guests.

The Consent Agenda was adopted on motion by Rodney Love and second by Susan Stoll. Those voting “aye” were Abramo, Allee, Beck, Bilbrey, Churchman, Cunningham, Denham, Gromer, Hayes, Huckleberry, Love, Ludwick, Martin, Palesano, Pittman, Pryor, Rhoades, Richter, Roggow, Simpson, Stoll, Trusley, and Wilson.

Brian Churchman advised the finance committee had met and reviewed the proposed 2008 budget in detail. It was their recommendation to adopt the proposed budget. On motion by Bill Cunningham and second by Pat Beck the 2009 budget was adopted as presented. Those voting “aye” were Abramo, Allee, Beck, Bilbrey, Cunningham, Denham, Gromer, Hayes, Huckleberry, Love, Ludwick, Martin, Palesano, Pittman, Pryor, Rhoades, Richter, Roggow, Simpson, Stoll, Trusley, and Wilson. Brian Churchman abstained.

The nominating committee report was given by Susan Stoll who presented the following slate of officers: Chair – Chris Pittman; Vice Chair – Jeff Simpson; Secretary – Bill Cunningham; Treasurer – Rodney Love. As there were no nominations from the floor, Kevin Bilbrey moved that nominations cease and the suggested slate be elected by acclamation. Jerry Martin seconded and those voting “aye” were Abramo, Allee, Beck, Bilbrey, Churchman, Cunningham, Denham, Gromer, Hayes, Huckleberry, Love, Ludwick, Martin, Palesano, Pittman, Pryor, Rhoades, Richter, Roggow, Simpson, Stoll, Trusley, and Wilson.

Appointment of two additional members to the executive committee was tabled until next meeting.

Blaine Smith discussed the proposed change to the SCOWIB bylaws. After discussion “Article V – Officers” will read as follows:

“Section 1. Officers: The officers shall consist of a chair (business member), vice chair (business member), secretary and treasurer. An officer is elected for a two year term (which coincides with Federal fiscal years). An officer may not serve in the same office more than two consecutive terms. Completing the term of an unanticipated vacancy does not constitute serving a term in that office.

“Section 2. Election of Officers: The chair shall appoint a nominating committee to make recommendations for the election of the officers. Election of officers shall be held at the last

regularly scheduled meeting of each election year. Officers will assume their new positions at the beginning of the Federal fiscal year.

“Section 3. Unanticipated Vacancy: Upon being advised that an officer is unable to complete a full term, the chair will appoint a nominating committee to make recommendations for election of the officer. Election of the officer shall be held at the next regularly scheduled meeting. Officers elected to fill unanticipated vacancies will assume the new position immediately after being elected and will serve in that position until the last regularly scheduled meeting of the next election year. An unanticipated officer vacancy will not be refilled if the vacancy occurs 60 days or less before a regularly scheduled election. In this situation, the position will be filled as part of the normal election process.”

After discussion the changes were adopted on motion by Chris Pittman and second by Lyle Roggow. Those voting “aye” were Abramo, Allee, Beck, Bilbrey, Churchman, Cunningham, Denham, Gromer, Hayes, Huckleberry, Love, Ludwick, Martin, Palesano, Pittman, Pryor, Rhoades, Richter, Roggow, Simpson, Stoll, Trusley and Wilson.

Chris Pittman advised the current contract for a WIA service provider expires on June 30, 2008. ASCOG has met the requirements to request a one-year extension. The fiscal agent and SCOWIB staff verified the performance information. Lyle Roggow moved the extension be approved and was seconded by Kevin Bilbrey. Those voting “aye” were Abramo, Allee, Beck, Bilbrey, Cunningham, Denham, Gromer, Hayes, Huckleberry, Love, Ludwick, Martin, Palesano, Pittman, Pryor, Rhoades Richter, Roggow, Simpson, Stoll, Trusley and Wilson. Brian Churchman abstained.

Ray Friedl reported that the ten percent reduction of WIA funds for three years have reduced grants \$298,000. Cost cutting measures are being implemented and staff vacancies are not being filled.

An overview of WorkKeys and KeyTrain was presented. Discussion followed regarding the Career Readiness Certificate and the value to area businesses.

Archer McPhaul reported on the adult and dislocated worker activities during the past program year.

Laura Goldring reported on youth activities for the past program year.

Bill Cunningham discussed the out of area recruiting efforts. The consensus was that efforts continue on a limited basis within a close radius of our area.

September 18, 2008 is the annual meeting.

There being no further business the meeting was adjourned.

Bill Cunningham – Secretary

Blaine H. Smith, Jr.

Executive Director

South Central Oklahoma Workforce Investment Board

Executive Committee Meeting

June 10, 2008

CG's International Cuisine

Lawton, Oklahoma 11:30 am to 12:30 p

PRESENT

ABSENT

STAFF

Al Allee

Chris Pittman

Jeff Simpson

Ray Friedl

Susan Stoll

Bill Cunningham

Jerry Martin

Lisa

Thomas

Walt Lentz

Brian

Churchman

The meeting was called to order at 12:25 pm.

Ray Friedl led the discussion of agenda items planned for the full SCOWIB meeting on June 12, 2008. During this review Brian Churchman presented an in-depth explanation of the budget for fiscal year ending June 30, 2009.

Ray Friedl asked the Executive Committee to provide guidance regarding the implementation of the SCOWIB Priority of Services policy for Program Year 2008. Because WIA funding for intensive and training services will be significantly less than in previous years, how does the committee wish to spend the money? The members of the committee indicated that they would like to see the funds spent primarily on low-income individuals.

Committee members were briefly updated by Ray Friedl regarding progress in writing the planning grant for the Base Realignment and Closure (BRAC) grant.

Chairman Al Allee had no new business to discuss.

The next regular meeting of the executive committee will be July 8, 2008 at 11:30 am at CG's International Cuisine.

Meeting was adjourned at 1:16 pm.