

**MINUTES OF MEETING**  
**6:30 P.M. THURSDAY DECEMBER 10, 2009**  
**AUDITORIUM, BUILDING 100 GREAT PLAINS TECHNOLOGY CENTER**  
**4500 SOUTHWEST LEE BOULEVARD LAWTON, OK.**

*(Notice of the meeting was given by letter to the Stephens County Clerk dated December 2, 2008. Agenda was posted at ASCOG, 802 Main, Duncan, Oklahoma and on the Web Site at 8:30 A.M. Wednesday, December 9, 2009)*

**IN ATTENDANCE**

John Albright	Patricia Beck
Kevin Bilbrey	Brian Churchman
Ed Cole	Cheryl Cook
Robert Crews	Bill Cunningham
Leon Davis	Diane Denham
Jory Gromer	Anita Hasenmyer
Sherry Labyer	Rodney Love
Jennifer Meason	Mary Meek
Chris Pittman	Lyle Roggow
Jeff Simpson	Susan Stoll
Tom Thomas	George Tiner
Arun Tilak	

**STAFF**

Blaine Smith  
Nancy English  
Ray Friedl  
Laura Goldring  
Archer McPhaul  
Lisa Thomas

**CHIEF ELECTED OFFICIAL**

Ron Kirby

**MEMBERS ABSENT**

Bill Hayes	Jervis Jackson	Sandra James	Darren Jones
Ron Ludwick	Rodney Palesano	Elizabeth Pitts	James Trusley
Donna Victorian	Barbara Wilson	Walt Lentz	

The meeting was called to order by Chris Pittman who welcomed all guests. Cheryl Cook, OESC, was elected a director on motion by Jeff Simpson and second by Rodney Love. Those voting "aye" were Albright, Beck, Bilbrey, Churchman, Cole, Crews, Cunningham, Davis, Denham, Hasenmyer, Labyer, Love, Meason, Meek, Pittman, Roggow, Simpson, Stoll, Thomas, Tiner and Tilak.

The consent agenda was adopted on motion by Robert Crews and second by Anita Hasenmyer. Those voting "aye" were Albright, Beck, Bilbrey, Churchman, Cole, Crews, Cunningham, Davis, Denham, Hasenmyer, Labyer, Love, Meason, Meek, Pittman, Roggow, Simpson, Stoll, Thomas, Tiner and Tilak. Cook abstained.

Report of nominating committee was given by Rodney Love who nominated Pat Beck as secretary. On motion by Jeff Simpson and second by Lyle Roggow, Pat Beck was elected secretary. Those voting "aye" were Albright, Beck, Bilbrey, Churchman, Cole, Cook, Crews, Cunningham, Davis, Denham, Gromer, Hasenmyer, Labyer, Love, Meason, Meek, Pittman, Roggow, Simpson, Stoll, Thomas, Tiner and Tilak.

Rodney Palesano was appointed as an at-large member to the executive committee on motion by Robert Crews and second by Rodney Love. Those voting “aye” were Albright, Beck, Bilbrey, Churchman, Cole, Cook, Crews, Cunningham, Davis, Denham, Gromer, Hasenmyer, Labyer, Love, Meason, Meek, Pittman, Roggow, Simpson, Stoll, Thomas, Tiner and Tilak.

Ray Friedl advised OESC Issuance E 12-2009 requires local workforce boards to develop policy that provides for the reporting of fraud, waste, abuse and/or mismanagement of Workforce Investment Act of American Recovery and Reinvestment Act funds. A stand-alone policy appears to be the most efficient and effective method of meeting state requirements. Local point of contact is Nancy English. Bill Cunningham moved to approve the Incident Reporting Policy, Pat Beck seconded, and those voting “aye” were Albright, Beck, Bilbrey, Churchman, Cole, Cook, Crews, Cunningham, Davis, Denham, Gromer, Hasenmyer, Labyer, Love, Meason, Meek, Pittman, Roggow, Simpson, Stoll, Thomas, Tiner and Tilak.

Each workforce investment board is mandated to identify demand occupations and they be recertified as current during the first regular SCOWIB meeting of each program year. The major change to be considered is the wage rate which is \$10.75 per hour. This hourly wage is approximately 66% of the area’s average hourly rate which also results in higher skill attainment. The policy contains provisions for including occupations that fall below the targeted wage if there is local information to support the addition. After discussion, Kevin Bilbrey moved to approve the Demand Occupations and Policy and to add “civil drafter” to the demand occupations. Tom Thomas seconded and those voting “aye” were Albright, Beck, Bilbrey, Churchman, Cole, Cook, Crews, Cunningham, Davis, Denham, Gromer, Hasenmyer, Labyer, Love, Meason, Meek, Pittman, Roggow, Simpson, Stoll, Thomas, Tiner and Tilak.

Lisa Thomas led a discussion on the On-the-Job Training Policy. Employers are currently reimbursed 50 percent of salary, excluding benefits. Regulations state that up to 90 percent of salary can be reimbursed. Following a lengthy discussion, it was the consensus of the directors to leave the 50 percent reimbursement figure intact.

Chris Pittman advised the two-year certification process of the Local Strategic Plan and Workforce Investment Board for Program years 2010 – 2012 begins July 1, 2010 and a decision must be made if more or less committees are needed. Intention for the strategic planning committee is to come up with plans to be voted on at the March meeting.

According to the SCOWIB bylaws, the immediate past chair is a member of the executive committee. Since Al Allee, the immediate past chair (president), has resigned from the board, Bill Cunningham moved that Walt Lentz, who was chair prior to Allee and who is still on the board, fill the position on the executive committee. Pat Beck seconded and those voting “aye” were Albright, Beck, Bilbrey, Churchman, Cole, Cook, Crews, Cunningham, Davis, Denham, Gromer, Hasenmyer, Labyer, Love, Meason, Meek, Pittman, Roggow, Simpson, Stoll, Thomas, Tiner and Tilak.

Ray Friedl discussed the funding levels for adult, dislocated workers and youth. Laura Goldring advised the directors of the pilot project for foster care youth and said there would be five sessions of the South Central Oklahoma Youth Symposium January 25 through 29, 2010.

Ray Friedl gave an update on the Base Realignment and Closure issues.

The next meeting will be March 11, 2010 in Duncan.

There being no further business, the meeting was adjourned.

Pat Beck – Secretary

Blaine H. Smith, Jr.  
Executive Director