

TO: Executive Committee
FROM: Nancy English, Staff
DATE: August 20, 2010

The SCOWIB executive committee will meet on Wednesday, September 1, 2010 at 11:30 a.m. in Lawton. The meeting will be in the Wichita Room, Building 100, Great Plains Tech Center, 4500 Southwest Lee Boulevard.

Please call or e-mail Nancy by 12:00 p.m. Tuesday August 31 and let her know if you will attend.

Agenda is attached.

**SOUTH CENTRAL OKLAHOMA WORKFORCE INVESTMENT BOARD
EXECUTIVE COMMITTEE MEETING
11:30 A.M. WEDNESDAY SEPTEMBER 1, 2010
WICHITA ROOM, BUILDING 100 GREAT PLAINS TECHNOLOGY CENTER
4500 SOUTHWEST LEE BOULEVARD LAWTON, OK.**

- I. Call to Order and Welcome – Chris Pittman, chair
- II. Approval of May 5, 2010 Executive Committee Meeting – Chris Pittman
- III. Appointment of Nominating Committee for Treasurer – Chris Pittman
- IV. Appointment of Executive Committee Members – Chris Pittman
- V. Review, Consider, & Act Transfer of Funds from Adult Funding Stream to Dislocated Worker Funding Stream – Ray Friedl Staff
- VII. Staff Activities – Ray Friedl
 - Demand Occupation List
 - Individual Training Accounts
 - On-the-Job Training Plan
 - Green Jobs Initiative
 - Entrepreneurship for Center and Youth Customers
- VIII. New Business – Chris Pittman
- IX. Announcements
- X. Adjourn

MINUTES OF EXECUTIVE COMMITTEE MEETING
11:20 A.M. WEDNESDAY MAY 5, 2010
WICHITA ROOM, GREAT PLAINS TECHNOLOGY CENTER
4500 SOUTHWEST LEE BOULEVARD LAWTON, OK.

Notice of the meeting was given by letter to the Stephens County Clerk dated December 1, 2009. Agenda was posted at ASCOG, 802 Main, Duncan, Oklahoma at 8:30 A.M. Tuesday, May 4, 2010 and on the web site.

IN ATTENDANCE

Pat Beck
Diane Denham
Rodney Love
Rodney Palesano
Chris Pittman
Jeff Simpson

MEMBERS ABSENT

Walt Lentz

STAFF

Blaine Smith
Nancy English
Ray Friedl

The meeting was called to order by Chris Pittman, chair. The minutes of the March 5 Special Executive Committee were approved on motion by Jeff Simpson and second by Rodney Love. Those voting “aye” were Beck, Denham, Love, Palesano, Pittman and Simpson.

The U.S. Department of Labor (DOL) has issued guidelines on the necessity of holding meetings at times other than during normal business hours. The SCOWIB Executive Committee (being volunteers with all but one member from the private sector) meetings are held during the lunch hour so business people are free to attend. Lunch is served at the meetings. After discussion, Rodney Love moved that SCOWIB Executive Committee meetings be held at 11:30 a.m. as a working lunch. Pat Beck seconded and those voting “aye” were Beck, Denham, Love, Palesano, Pittman and Simpson.

Ray Friedl updated the members on the SCOWIB board certification. There were four members who were listed as business members that the Governor’s Council committee did not approve. This would necessitate adding more business members and increasing the size of the board. Three of the four members have elected to resign. New private sector board members are being solicited.

Ray Friedl advised Arbor, the youth contractor, had met four of six criteria and probably will meet another. Arbor will be recommended for contract renewal.

Temporary Assistance for Needy Family (TANF) money will be available for summer youth targeting the rural areas. The program will run for eight weeks with 40 hours devoted training and education and 280 hours of work. Workforce Investment Act Youth Formula money will target approximately 75 youth for one week training and seven weeks of work.

The full board will meet in Duncan on June 10.

There being no further business, the meeting was adjourned.

Pat Beck – Secretary

Blaine H. Smith, Jr.
Executive Director

ISSUE INFORMATION

1. **SUBJECT:** Transfer of Funds from the Adult Grant to the Dislocated Workers Grant .
(Agenda Item No. V)
2. **PURPOSE:** To obtain SCOWIB executive committee's directors approval to transfer funds from the Adult Grant to the Dislocated Worker Grant.
3. **DISCUSSION:**
 - a. Occasionally, circumstances arise which require more funding in the Adult or Dislocated Worker funding streams than was allocated in the annual grants. The Workforce Investment Act and the Oklahoma Employment Security Commission (OESC) recognize that this can occur. There are provisions in the Act and state policy that provide for the transfer of funds from the Adult Grant to the Dislocated Worker Grant and vice versa if the need arises and if approved by the local workforce investment board.
 - b. This situation currently exists. Dislocated Worker funding has been fully obligated and additional resources are needed for supportive services and new layoffs in the area—Hinton Correctional Facility. Your approval to transfer up to 30% of Adult Grant funds to the Dislocated Worker Grant will allow continued services to those who have been laid off.
3. **RECOMMENDATION:** Executive committee approve the transfer of up to 30% of the Adult Grant to the Dislocated Worker Grant.

For more information contact the following ASCOG staff member:

Ray Friedl,
Staff
Phone: 580.252.0595 or 1.800.658.1466
Email: frie_ra@ascog.org