

TO: Executive Committee

FROM: Nancy English, Staff

DATE: January 22, 2010

The WIB executive committee will meet on Wednesday, February 3, 2010 at 11:30 a.m. in Lawton. The meeting will be in the Wichita Room, Building 100, Great Plains Tech Center, 4500 Southwest Lee Boulevard.

Please call or e-mail Nancy by 12:00 p.m. Tuesday, February 2 and let her know if you will attend.

Agenda is attached.

**SOUTH CENTRAL OKLAHOMA WORKFORCE INVESTMENT BOARD
EXECUTIVE COMMITTEE MEETING
11:30 A.M. WEDNESDAY FEBRUARY 3, 2010
WICHITA ROOM BUILDING 100 GREAT PLAINS TECHNOLOGY CENTER
4500 SOUTHWEST LEE BOULEVARD LAWTON, OK.**

- I. Call to Order and Welcome – Chris Pittman, chair
- II. Approval of November 4, 2009 Executive Committee Minutes and October 8, 2009 Special Executive Committee Minutes – Chris Pittman
- III. Consider, Review, and Act on Recommendations of Strategic Planning Committee about SCOWIB Recertification – Chris Pittman
- IV. Consider, Review, and Act on Youth Incentive and Stipend Procedures – Ray Friedl
- V. Consider, Review, and Act on Summer Youth Program 2010 – Ray Friedl
- VI. Staff Activities – Ray Friedl
- VII. New Business – Chris Pittman
- VIII. Adjourn

MINUTES OF EXECUTIVE COMMITTEE MEETING
11:30 A.M. WEDNESDAY NOVEMBER 4, 2009
WICHITA ROOM, GREAT PLAINS TECHNOLOGY CENTER
4500 SOUTHWEST LEE BOULEVARD LAWTON, OK.

(Notice of the meeting was given by letter to the Stephens County Clerk dated December 1, 2008. Agenda was posted at ASCOG, 802 Main, Duncan, Oklahoma at 8:30 a.m. Tuesday, November 3, 2009 and on the web site.)

IN ATTENDANCE

Pat Beck
Diane Denham
Rodney Love
Chris Pittman
Jeff Simpson

STAFF

Blaine Smith
Ray Friedl
Nancy English

The meeting was called to order by Chris Pittman, chair. The minutes of the May 29 and September 3 executive committee meetings were approved on motion by Jeff Simpson and second by Pat Beck. Those voting “aye” were Beck, Denham, Love, Pittman and Simpson.

The composition and appointment to the executive committee was discussed. Bill Cunningham has resigned as secretary and as a member of the executive committee creating a vacancy. The nominating committee will report to the full board in December with a recommendation for secretary. Chris Pittman will contact the suggested names as to serving on the executive committee and report to the SCOWIB in December.

The Oklahoma Employment Security Commission (OESC) recently released instructions requiring local workforce investment boards to develop policy that provides for the reporting of fraud, waste, abuse and/or mismanagement of Workforce Investment Act or American Recovery and Reinvestment Act funds. This stand-alone policy provides a reporting system that begins at the local level and Nancy English was designated to be the local point of contact. Pat Beck moved to approve the policy and recommend its’ adoption to the full board in December. Rodney Love seconded and those voting “aye” were Beck, Denham, Love, Pittman and Simpson.

Discussion was held regarding targeted industries to fill vacancies on the board preferably from the northern part of the SCOWIB area.

Blaine Smith reported the OESC monitors’ visit had been concluded and an exit briefing held by teleconference. The majority of the findings were corrected instantly and there were a few written issues that will be resolved.

Ray Friedl advised the executive committee on funding on the Trade Adjustment Act, Workforce Investment Act dislocated worker funding, funding methodology for training and support services for customers, and manufacturing and healthcare symposiums.

Executive committee meetings for 2010 will be held in the Wichita Room, Building 100, Great Plains Technology Center, Lawton, on February 3, May 5, September 1 and November 3.

There being no further business the meeting was adjourned.

Blaine H. Smith, Jr.
Executive Director

MINUTES OF MEETING
6:30 P.M. THURSDAY OCTOBER 8, 2009
REGENTS ROOM UNIVERSITY OF SCIENCE & ARTS OF OKLAHOMA
1727 WEST ALABAMA CHICKASHA, OK.

(Notice of the meeting was given by letter to the Stephens County Clerk dated December 2, 2008. Agenda was posted at ASCOG, 802 Main, Duncan, Oklahoma and on the Web Site at 8:30 A.M. Wednesday, October 7, 2009)

IN ATTENDANCE

John Albright	Patricia Beck
Kevin Bilbrey	Brian Churchman
Robert Crews	Bill Cunningham
Leon Davis	Diane Denham
Anita Hasenmyer	Walt Lentz
Mary Meek	Rodney Palesano
Chris Pittman	Lyle Roggow
Tom Thomas	

STAFF

Blaine Smith
Nancy English
Ray Friedl
Laura Goldring
Archer McPhaul
Clark Southard
Lisa Thomas

CHIEF ELECTED OFFICIAL

Ron Kirby

MEMBERS ABSENT

Ed Cole	Lisa Graven	Jory Gromer	Bill Hayes
Jervis Jackson	Sandra James	Darren Jones	Sherry Labyer
Rodney Love	Ron Ludwick	Jennifer Meason	Elizabeth Pitts
Jeff Simpson	Susan Stoll	George Tiner	Arun Tilak
James Trusley	Donna Victorian	Barbara Wilson	

The meeting was called to order by Chris Pittman, chair. As a quorum was not present due to severe thunderstorms, no meeting was held. In accordance with Article VI of the by-laws, business was handled by a specially called executive committee meeting.

(Notice of the specially called Executive Committee meeting was given by letter to the Stephens County Clerk dated September 28, 2009)

EXECUTIVE COMMITTEE PRESENT

EXECUTIVE COMMITTEE ABSENT

Patricia Beck
Diane Denham
Chris Pittman

Bill Cunningham
Walt Lentz

Rodney Love
Jeff Simpson

The meeting was called to order by Chris Pittman, chair, who welcomed all guests.

The consent agenda was approved on motion by Bill Cunningham and seconded by Pat Beck. Those voting “aye” were Beck, Cunningham, Denham, Lentz and Pittman.

The SCOWIB committee structure was set up in 2006. As there have been several changes in board membership, the committee membership needs to be updated. After discussion, Walt Lentz moved and Bill Cunningham seconded that the committee assignments be approved and directors may volunteer for the committees or asked to be removed from a committee by December 2. Those voting “aye” were Beck, Cunningham, Denham, Lentz and Pittman.

Ray Friedl discussed the Demand Occupations and Policy. Each workforce investment board is mandated to identify demand occupations and they be recertified as current during the first regular SCOWIB meeting of each program year. The major change to be considered is the wage rate which is \$10.75 per hour. This hourly wage is approximately 66% of the area’s average hourly rate which also results in higher skill attainment. The policy contains provisions for including occupations that fall below the targeted wage if there is local information to support the addition.

After discussion Pat Beck moved to accept the Demand Occupations and Policy. Diane Denham seconded and those voting “aye” were Beck, Cunningham, Denham, Lentz and Pittman. It was the consensus of those present that Walt Lentz work with the Economic Development/Prosperity Committee on the Demand Occupations list.

SCOWIB meetings in 2010 will be March 11 at Red River Tech Center, June 10 at Red River Tech Center, October 14 at Great Plains Tech Center and December 9 at Red River Tech Center.

Chris Pittman and Ray Friedl discussed the Local Compliance Plan, Strategic Plan and board certification for July 2010 to June 2012.

Clark Southard gave an update on BRAC activities. Ray Friedl advised of a partnership with Midwestern State University participating in a grant to increase health care opportunities for 400 people over the next three years.

The next meeting will be December 10 at Great Plains Tech Center in Lawton.

Upon the resignation of Bill Cunningham as secretary and member of the executive committee, Chris Pittman appointed Bill Cunningham, Anita Hasenmyer and Rodney Love to a nominating committee to elect a new secretary.

There being no further business, the meeting was adjourned.

Bill Cunningham – Secretary

Blaine H. Smith, Jr.
Executive Director