

TO: Board of Trustees

FROM: Blaine H. Smith, Jr.
Executive Director

DATE: March 5, 2010

SUBJECT: ASCOG Board of Trustee Meeting

The ASCOG Board of Trustees will meet Thursday, March 18 t 6:30 p.m. in Duncan (social hour at 6:00 p.m.). The meeting will be in the Jerry D. Morris Business & Industry Service Center at Red River Tech Center, 3300 W. Bois D'Arc.

If you cannot possibly attend, please call Nancy by noon Wednesday, March 17.

Agenda, readahead and issue papers are attached. We look forward to seeing you in Duncan.

AGENDA
ASCOG BOARD OF TRUSTEE MEETING
6:30 P.M. THURSDAY MARCH 18, 2010
JERRY D. MORRIS BUSINESS & INDUSTRY SERVICE CENTER
3300 W BOIS D'ARC DUNCAN, OK.

- I. Call to Order and Welcome – Bill Pond, president
- II. Review, Consider and Act on Minutes of ASCOG Board Meeting December 17, 2009 – Bill Pond
- III. Report on Budget – Gene Brown, treasurer, Brian Churchman, CPA, director of resource management
- IV. Discussion on Governor’s Budget – Brian Churchman
- V. Review, Consider and Act on PY 2011 Area Agency on Aging Plan Update and FY 2011 Funding Plan – Ken Jones, director of area agency on aging
- VI. NADO Report – Bill Pond
- VII. Staff Progress – Blaine Smith, executive director
- VIII. Adjournment

* If you require special accommodations, please contact Nancy by March 17, 2010

* * In accordance with Title 60, Section 178.8 dealing with conflict of interest, any trustee having a conflict of interest concerning any action being considered or taken by the board of trustees must disclose that conflict or possible conflict prior to the consideration.

ISSUE INFORMATION
BOARD OF TRUSTEES MEETING MARCH 18, 2010

1. SUBJECT: SFY 2011 AAA Area Plan and Title III Projects award approval.

2. PURPOSE: To obtain board approval of the fiscal year 2011 ASCOG AAA Area Plan and to authorize the ASCOG Executive Committee to approve the Title III Project contract awards during their April meeting.

3. DISCUSSION:
 - A. The Area Plan is a four year plan required by the DHS Aging Services Division for ASCOG AAA to continue to receive Title III funding. The plan is available for review on March 18, 2010 as reviewed and commented on by the ASCOG AAA Advisory Council. The Area Plan reflects a budget of approximately \$264,106.00 for the ASCOG AAA and approximately \$3,029,977.00 in pass-through funding.

 - B. The Title III Projects contracts must be approved prior to the next full board meeting in June. However, contracts proposals are not due to the ASCOG AAA office until April 15, 2010. Therefore, we ask the board to authorize the Executive Committee to approve the final contract award as recommended by the ASCOG AAA Advisory Council. The AAA expects to recommend one legal aid project and one nutrition project for committee approval in April.

4. RECOMMENDATION: That the Board of Trustees approve the ASCOG AAA Area Plan for fiscal year 2011. That the Board of Trustees authorizes the executive committee to review and approve the Title III projects awarded funding for fiscal year 2011.

For additional information, contact the following ASCOG staff member.

Ken Jones, Director
Supportive Services Division

MARCH 2010
STAFF PROGRESS REPORT

ADMINISTRATION – Nancy English, Director

Agendas, supporting documents and minutes (unless travel checks are enclosed) are being sent by e-mails. Information will continue to be mailed to those without e-mail addresses. Reconstitution of the board process is underway.

COMMUNITY & ECONOMIC DEVELOPMENT – Ronnie Ward, Director

February's REAP allocation allowed contracts to be extended to **Goldsby** to drill a water well, **Stephens County** 3 for storm sirens for the **Meridian** Community, and **Gracemont** for storm sirens. These additions bring the total number of REAP projects funded to 19. The legislators in the ASCOG area continue to support the REAP program. Documentation has been prepared and presented that proves its value. Without question, it is one of the most successful and beneficial programs ever funded by the state. The REAP contract signings have been scheduled to make sure that the recipients can begin their projects as soon as possible. Unfortunately, the timing of the contract signings conflicts with the legislators' abilities to be present because they are in session. When you see your legislators, please keep reaffirming to them how much you appreciate their efforts to keep REAP alive. CDBG Community Revitalization grant applications are due by 5:00 p.m. on March 31. CDBG Water and Wastewater grant application are due May 3 at the same time. If you need a grant application written for either one of these programs, please contact the CED Division.

ENVIRONMENTAL SERVICES – Stan Rice, Director

Resolutions continue to be received from towns, cities and schools requesting inclusion into the countywide Natural Hazard Mitigation plans in **Comanche, Tillman, Cotton** and **Jefferson** Counties. Public meetings will start soon throughout **Caddo County** enabling communities to be a part of the countywide plan.

PUBLIC SAFETY – Perry Brinegar, Director

Rural fire has been very active on legislative issues concerning our rural fire departments and communities. The fire fighter tax credit issue is now on track and moving forward to benefit the volunteers. Schools are being attended very well in our area and across the state. Your volunteers are really doing an awesome job. There will be a chili cook-off for **Grady County** fire departments on April 1, 2010 at **Ninnekah** schools in the evening. These have been doing very well. (GREAT FOOD). Thank you to all who continue to help support our entire volunteer agencies.

RESOURCE MANAGEMENT – Brian Churchman, CPA, Director

Membership dues invoices will be mailed April 1 to all cities, towns, counties, and conservation districts for the dues period of April 1, 2010 through March 31, 2011.

SUPPORTIVE SERVICES – Ken Jones, Director

The ASCOG AAA Request for Proposals announcement is being published in area newspapers on March 1 and 2. The RFP documents will be available online for potential projects at the ASCOG website and will be available by email. The RFP calls for one legal aid project and one nutrition project.

WORKFORCE DEVELOPMENT – Ray Friedl, Director

The Southwest Oklahoma Impact Coalition, South Central Oklahoma Workforce Investment Board, Southwest Oklahoma Workforce Investment Board, and the Corporation for Occupational Research and Development will conduct a Healthcare Industry Forum in **Lawton** on March 25. The forum will identify the mid and long-term workforce challenges facing the industry.

We have recently hired two new WIA service provider staff for the **Chickasha** Workforce Oklahoma Center. These two staff members replace former staff assigned to the center.

ASCOG, as Workforce Investment Act Title I Service Provider, has met the requirements for a one-year contract extension with the South Central Oklahoma Workforce Investment Board (SCOWIB). A recommendation to extend the contract will be provided SCOWIB to extend the existing contract for an additional year.

A request to re-certify **SCOWIB** for two years was submitted to the Oklahoma Employment Security Commission and the Oklahoma Governor's Council for Workforce and Economic Development. The results of this request is expected in June 2010.