

TO: Board of Trustees
FROM: Blaine H. Smith, Jr.
Executive Director
DATE: June 4, 2010
SUBJECT: ASCOG Trustee Meeting

The ASCOG trustees will meet on Thursday, June 17, 2010 at 6:30 p.m. (social hour beginning at 6:00 p.m.). The meeting will be at the Business and Industry Service Center at Red River Technology Center, 3300 W Bois D'Arc in Duncan.

This is an important meeting for all Trustees to attend. As indicated on the agenda attached, the Oath of Office will be administered to new trustees.

If you absolutely **cannot** attend, please call Nancy at 1.800.658.1466.

Agenda, readahead and issue information papers on agenda items requiring board action are attached.

We look forward to seeing you at the June meeting.

AGENDA
ASCOG BOARD OF TRUSTEES MEETING
THURSDAY JUNE 17, 2010 6:30 P.M.
BUSINESS & INDUSTRY SERVICE CENTER – RED RIVER TECH CENTER
3300 WEST BOIS D’ARC – DUNCAN OK.

- I. Call to Order and Welcome – Bill Pond, president
- II. REAP Contract Signing – Ronnie Ward, director, community & economic development
- III. Board Reconstitution
 - a. Recognition of New Trustees
 - b. Administering of Oath of Office to New Trustees
 - c. Seating of New Trustees
 - d. Report of Nominating Committee and Election of Officers for operating year June, 2010 through June 2011 – Ronnie Eisenhower, trustee
 - e. Caucus of trustees representing minorities, tribal groups and trustees of counties not represented by an officer for designation of additional executive committee members
- IV. Review, Consider and Act on Minutes of ASCOG Board Meeting March 18 – President
- V. Review, Consider and Act on Continuing to Use Signature of Past President and Treasurer for One Month – Brian Churchman, CPA – director, resource management
- VI. Report on Current Budget and Review, Consider and Act on Proposed FY 11 Budget – treasurer / Brian Churchman, CPA – director, resource management
- VII. Review, Consider and Act on Executive Committee’s Recommendation on Comprehensive Economic Development Strategy – Ronnie Ward, director, community & economic development
- VIII. Review, Consider and Act on Establishing a Rural Planning Transportation Organization – Ronnie Ward
- IX. Review, Consider and Act on Time of Meetings – Nancy English, director of administration
- X. Report on Water Plan – Terry Wyatt, 2010 Water Town Hall Participant
- XI. Staff Progress – Blaine Smith

XII. July Executive Committee Meeting (July 15, 2010)
No Meeting in August
Annual Meeting – September 16, 2010, Simmons Center, Duncan

XIII. Adjournment

* If you require special accommodation, please notify Nancy by June 16, 2010

* * In accordance with Title 60, Section 178.8 dealing with conflict of interest, any trustee having a conflict of interest concerning any action being considered or taken by the board of trustees must disclose that conflict or possible conflict prior to the consideration.

ISSUE INFORMATION
BOARD OF TRUSTEES MEETING JUNE 17, 2010

1. SUBJECT: Review, Consider, and Act on using the current treasurer's and president's signatures on ASCOG checks until new signature plates can be made (Agenda Item V).

2. PURPOSE: To obtain board approval to continue use of current signature plates until new signature plates can be made.

3. DISCUSSION:
 - A. The signatures of the ASCOG treasurer and president are used on checks issued by ASCOG. With the election of new officers of ASCOG, new signature plates must be ordered to reflect the newly elected treasurer's and president's signatures.

 - B. The approximate time to get new signature plates is one month.

4. RECOMMENDATION: That the Board of Trustees approve the use of current signature plates until new plates can be made.

For additional information, contact the following ASCOG staff member.

Brian Churchman, CPA
Director of Resource Management

ISSUE INFORMATION
BOARD OF TRUSTEE MEETING
JUNE 17, 2010

1. **SUBJECT:** Review, consider and act on the Comprehensive Economic Development Strategy (CEDS) for the U.S. Economic Development Administration (EDA). (Agenda Item # VII)

2. **PURPOSE:** To obtain approval from the Board of Trustees to adopt the CEDS recommended by staff.

3. **DISCUSSION:**
 - A. ASCOG has been a federally recognized and funded Economic Development District (EDD) since 1969.

 - B. Submission/updating of the CEDS, is required by EDA in order for ASCOG to retain its EDD designation and to continue receiving funding from EDA of \$60,000 annually. (We match the EDA grant with \$25,714 in local funds.)

4. **RECOMMENDATION:** Adopt the CEDS recommended by Staff.

For more information, contact the following ASCOG staff member

Ronnie Ward
CED Director
(1.800.658.1466)

ISSUE INFORMATION
BOARD OF TRUSTEE MEETING
JUNE 17, 2010

1. **SUBJECT:** Review, consider and act on creating the South Central Oklahoma Regional Transportation Planning Organization under the Association of South Central Oklahoma Governments to facilitate the planning process for surface, air and rail development to aid the region in economic development, workforce development, business and industry growth, tourism development and other pursuits in the ASCOG area. (Agenda Item # VIII)

2. **PURPOSE:** To obtain approval from the Board of Trustees to create the RPTO recommended by Staff.

3. **DISCUSSION:**

 A. Regional transportation planning is encouraged by legislation of the Federal Highway Administration. ASCOG is being considered for a pilot program by the Oklahoma Department of Transportation. If approved, funding is anticipated from ODOT to pay for staff time and other expenses related to the RPTO's activities.

 B. ASCOG is the federally recognized development district for the eight-county area.

 C. If approved, bylaws, resolutions, etc. will be developed for review by executive committee prior to submission to full board.

4. **RECOMMENDATION:** Create the RPTO recommended by staff.

For more information, contact the following ASCOG staff member

Ronnie Ward
CED Director
(1.800.658.1466)

ISSUE INFORMATION
BOARD OF TRUSTEES MEETING
JUNE 17, 2010

1. SUBJECT: Time of ASCOG meetings.

2. PURPOSE: To obtain board approval of ASCOG meeting times.

3. DISCUSSION:
 - A. Effective February 28, 2010 the U.S. Department of Labor (DOL) has issued guidelines on the necessity of holding meetings at times other than during normal business hours.

 - B. ASCOG (being a volunteer agency) meetings are held at 6:30 p.m. after normal business hours so business people are free to attend.

 - C. Light hors d'oeuvres are available at the meetings and paid for with grant funds.

4. RECOMMENDATION: That the board approves holding executive committee and full board meetings at 6:30 p.m. and recommends said policy to the board of trustees.

For more information, contact the following ASCOG staff member:

Nancy English
Administration Director